

Draft Annual Calendar of SEAC Business for 2016				
Month	Annual Activities/Topics	Board Events/Deadlines	Items from Pending List	Status
January	<ul style="list-style-type: none"> -Review of Draft SEAC Calendar -Set SEAC goals for the year -Discussion regarding training session for SEAC members -Develop SEAC Orientation Manual -Safe Schools Inquiry Report -Response to Special Education Audit Summary (RIAT) of June 2015 (Tabled at Student Achievement and Well Being, Catholic Education and Human Resources Committee on January 14th, 2016) -Response to Inquiries of the Special Education Advisory Committee of November 11, 2015 (tabled at Board on December 10th, 2015) -Consult on Special Education Program and Services changes being considered for 2016-17 (Reviewed update to <i>Parent Guide to Special Education</i>) -Consult on Multi-Year Strategic Plan -April Parent Fair – Call for participants from Associations 	<ul style="list-style-type: none"> -Multi-Year Strategic Plan (MYSP) Consultation -Safe Schools Inquiry Report -Financial Consultation regarding 2016-17 (high level) - Grade 9 EQAO Testing takes place in Secondary Schools 	<ul style="list-style-type: none"> -Staff to come back with information on who currently provides funding for Hushh-ups (Nov, 2015) 	Completed January 2016
			<ul style="list-style-type: none"> -Director of education to advise on appropriate process for SEAC membership on mental health and safe schools committee 	Completed January 2016
February	<ul style="list-style-type: none"> -Review of SEAC Calendar -Financial Update regarding previous year and upcoming year -Review proposed changes to Preliminary Special Education Program and Services -Mental Health and Well Being Report 2014-15 (Tabled at Student Achievement January 14th, 2016) 	<ul style="list-style-type: none"> -Consultation regarding Multi-Year Recovery Plan -Consultation regarding potential input on Special Education 	<ul style="list-style-type: none"> -Staff to provide a presentation through the financial department in early January regarding the Deloitte report, prior to the Ministry deadline 	Completed February 2016
			<ul style="list-style-type: none"> -Staff to investigate if the Board's website has the 	Completed February 2016

	<ul style="list-style-type: none"> -TCDSB Mental Health and Well Being Strategy 2015-18 (Tabled at Student Achievement January 14th, 2016) - Accountability Framework for Special Education 2015-16 (Part 1) (tabled at Student Achievement February 4th, 2016) - Special Education Plan: Review Program Specific Resources for Parents 		<p>ability of voice over read back</p> <ul style="list-style-type: none"> - Bring the Accountability Framework SE Criteria to the next SEAC Meeting (moved up from March) -Staff were directed to come back in February with a presentation from the Conflict Resolution Department on how they handle conflicts regarding Special Needs 	<p>Completed February 2016</p> <p>Defer to May 2016</p>
March	<ul style="list-style-type: none"> -Review of SEAC Calendar -Continue consultation on Special Education Programs and Services for 2016-17 -Update on ODA Accessibility Plan -Association Presentation: LDAO presentation to SEAC 	Ontario Secondary School Literacy Test (OSSLT) takes place	- Bring the Accountability Framework SE Criteria to the next SEAC Meeting	Completed March 2016
April	<ul style="list-style-type: none"> -Review of SEAC Calendar - Budget Consultation - Continue Consultation on Elements of the Accountability Framework for Special Education 2015-16 (Part 2) -Special Education Plan: ISP placement Criteria - <i>deferred from March 2016</i> - Special Education Model in High Schools (from Pending List) - <i>deferred from March 2016</i> -Association Presentation: <i>Community Living</i> 	Autism Awareness Month Parent Resources Event	<p>Deferred from March</p> <ul style="list-style-type: none"> -Staff to provide a report that outlines Special Education Model and the operating function of the resource room for each secondary school in the TCDSB. The statement 'operating function' to include: <ol style="list-style-type: none"> 1. What staff is operating the resource room if it is open 2. How are students that require withdrawal 	Completed April 2016

			<p>assistance being accommodated if the resource is closed</p> <p>3. Caseload breakdown of IEP student to monitoring and/or resource teacher per period</p> <p>4) Process in which IEP is prepared</p> <p>5. Process in which the IEP is monitored/applied if resource room staffing and accommodations are not available</p> <p>- Bring the Accountability Framework SE Criteria to the next SEAC Meeting</p>	Revisited in April 2016
May	<ul style="list-style-type: none"> -Review of SEAC Calendar -Consultation on Special Education Report -Annual Report: Conflict Resolution Department Services - Secondary School Course Calendar 2016-17 https://www.tcdsb.org/ProgramsServices/SchoolProgramsK12/GuidanceCoopEd/Documents/33253_TCDSB_Course_Calendar_2016.pdf - Accountability Framework for Special Education 2015-16 (Part 2- Final) - Update on Parent Fair through SO report - Policy A23 - Professional Learning Plan 2015-16 <p>Deferred: From Rosanna Del Grosso on the Safe Schools Report</p>	Budget Consultation continued	<ul style="list-style-type: none"> -Staff were directed to come back in February with a presentation from the Conflict Resolution Department on how they handle conflicts regarding Special Needs (deferred from February 2016) - Bring back to SEAC the secondary school course calendar of Program and services - Staff to advise SEAC if Policy A23, the policy on SEAC had been aligned with the Ministry Regulation 	<p>Completed May 2016</p> <p>Completed May 2016</p>

			<p>- Regarding the request to report in the Accountability Framework an analysis of student achievement in relation to the one day withdrawal gifted program vs. the congregated gifted program.</p> <p>- Staff provide SEAC with the 2015/2016 Professional Development schedule</p>	
June	<ul style="list-style-type: none"> • Review of SEAC Calendar • Monthly Update from the Superintendent of Special Services • Staff provide SEAC with the TCDSB 2015/2016 Professional Development schedule • Children’s Mental Health Awareness Week Resources • Report on the analysis of student achievement in relation to the one day withdrawal gifted program vs. the congregated gifted program. • Regarding the request to report back on number of students with IEPs that have Mental Health issues. • Communication via Board Email • Secondary School Course Calendar 2016-17 <p>https://www.tcdsb.org/ProgramsServices/SchoolProgramsK12/GuidanceCoopEd/Documents/33253 TCDSB Course Calendar 2016.pdf</p>	EQAO Grade 3 and 6 Testing	<p>- Staff to come back with a report on the roles and responsibility of staff and the role of the parent and the Ministry requirement for SEA equipment. (June 2016)</p> <p>-Staff to provide Seac with information specific to what topics are being inserviced on PD Days and the rationale for planning PD days besides Ministry directives. (may 2016)</p> <p>-Regarding the request to report back on number of students with IEPs that have Mental Health issues.</p>	
July		School Board Submits balanced Budget for		

		the following year to the Ministry		
August		Year End for School Board Financial Statements		
September	<ul style="list-style-type: none"> -Review Special Education Report submitted to Regional Office (Sept 1) - Communication regarding reorganization of the Central Departments -Review school board accessibility Plans -Develop or review SEAC annual Agenda/Goals 	Special Education Report Checklist submitted to the Ministry of Education	<ul style="list-style-type: none"> -Update to the A23 Policy to reflect Ministry definitions for identifications -Update to Parent Guide - Staff to consider increasing Empower in high schools when the budget is balanced and the accumulated deficit is eliminated and bring it back to SEAC (Pending balanced budget –Date Unknown) -Letter from SEAC to coterminous boards inviting them to advocate for additional Special Education funding -Investigate if EVAC chairs should be purchased and whether they should be covered by SEA funds (September 2016 - complete) 	<ul style="list-style-type: none"> Defer to October 2016 Defer to October 2016 Defer until deficit is eliminated Defer to October 2016 Completed September 2016
October	-Review Special Education component of Draft Board Improvement Plan for Student Achievement	-Board Improvement Plan Submitted to the Ministry of Education	-Update to the A23 Policy to reflect Ministry definitions for identifications	To Be Completed October 2016

	<ul style="list-style-type: none"> -Develop process for review of next year's Special Education Report -Review EQAO results including deferrals, exemptions, participation rates, and accommodations provided for Special Ed. Students and Achievement levels -Develop orientation process for new SEAC reps (no new members at this time) 	<ul style="list-style-type: none"> -EQAO Results for Gr. 3 and 6 Received and OSSLT -Reports on Student Numbers of Elementary and Secondary School Students to be submitted the Ministry of Education 	<ul style="list-style-type: none"> -Update to Parent Guide - Staff to consider increasing Empower in high schools when the budget is balanced and the accumulated deficit is eliminated and bring it back to SEAC (Pending balanced budget –Date Unknown) -Letter from SEAC to coterminous boards inviting them to advocate for additional Special Education funding (moved to October 2016) -Report on information for the last five years on the number of students that were served through Speech and Language Services and the number of students on the waiting list each year be gathered in a report, and that the report be maintained as an Addendum until the new Special Education strategy is in place. 	<ul style="list-style-type: none"> To Be Completed October 2016 Defer until the deficit is eliminated Defer to November SEAC to include October 31st data Completed October 2016
November	<ul style="list-style-type: none"> -Review October Report Data -Continue to Review Special Education Plan 			

	-Share process for nomination of new SEAC members			
December	-SEAC Elections -SEAC Social			