



REPORT TO

GOVERNANCE AND POLICY COMMITTEE

UPDATE TO RESOURCE MATERIALS ACQUISITION IN SCHOOL SPOLICY (S.M.06)

*Let the wise hear and increase in learning, and the one who understands obtain guidance.
Proverbs 1:5*

Created, Draft	First Tabling	Review
September 27, 2016	October 5, 2016	
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RECOMMENDATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.



R. McGuckin

Associate Director of Academic Affairs

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Associate Director of Planning and Facilities

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Executive Superintendent of Business Services and Chief Financial Officer

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Director of Education

A. EXECUTIVE SUMMARY

This report recommends updating the Resource Materials Acquisition in Schools policy (S.M. 06) to align with current resources including the Trillium List and the Ontario Ministry of Education “Guidelines for Approval of Textbooks,” 2008. Staff also recommend consolidating the Book Purchases policy (F.P.02) into policy S.M.06. An update of the policy in meta format is attached at APPENDIX A.

B. PURPOSE

This Recommendation Report is on the Order Paper of the Governance and Policy Committee as it recommends a policy revision.

C. BACKGROUND

1. Resource Materials Acquisition in Schools policy S.M.06 was approved January 1976 and was last amended January 21, 1988.
2. Book Purchases policy F.P.02 was approved November 24, 1986 and has not been reviewed since then.

D. EVIDENCE/RESEARCH/ANALYSIS

1. In 2002, the Trillium List replaced *Circular 14, 1995*.
2. The Ontario Ministry of Education released an updated version of “Guidelines for Approval of Textbooks” (Guidelines) in 2008.
3. Textbooks that have been approved by the Minister of Education in accordance with eligibility requirements and evaluation criteria outlined in the Guidelines are listed on the Trillium List. School boards may select textbooks from the Trillium List and approve them for use in their schools. The selection should align with the TCDSB Multi-Year Strategic Plan through a Catholic lens.

4. Boards continue to have sole responsibility for the selection of supplementary resources to support elementary and secondary programs.
5. The Guidelines and the Trillium List are issued by the Minister of Education under the authority of the *Education Act*. Specifically, subsections 9(1), 170(1) and 171(1) of the *Education Act* and Section 7 of Regulation 298 under the *Education Act*.
6. Staff recommend that the policy be updated to reflect these resources and that the current Book Purchases policy F.P.02 be consolidated into the policy. Therefore, staff also recommend the policy be re-named to “Selection of Learning Materials.”

E. METRICS AND ACCOUNTABILITY

1. Recommendations in this report be monitored by policy development staff and the Curriculum and Accountability department.
2. Further reports to Board will be brought as necessary.

F. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

Updates to the policies will be communicated to all staff and departments responsible for resource materials and textbook purchasing.

G. STAFF RECOMMENDATION

Staff recommends that the Selection of Learning Materials policy (S.M.06) provided in APPENDIX A be adopted.