

**MINUTES OF THE REGULAR MEETING OF THE
GOVERNANCE AND POLICY COMMITTEE
TUESDAY, NOVEMBER 8, 2016**

PUBLIC SESSION

PRESENT:

Trustees: N. Crawford, Chair
J.A. Davis – by teleconference
A. Kennedy
A. Andrachuk – by teleconference

A. Gauthier
P. Matthews
C. Kavanagh
M. Puccetti
S. Corey

L. Fernandes, Recording Secretary
S. Harris, Assistant Recording Secretary

Prayers were offered for Trustee Rizzo who is very ill.

MOVED by Trustee Kennedy, seconded by Trustee Davis, that the agenda, as amended, be approved.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
Davis
Kennedy

The motion to approve the agenda, as amended, was declared

CARRIED

MOVED by Trustee Davis, seconded by Trustee Kennedy, that the Minutes of the Regular Meetings held June 2, 2016 and September 13, 2016 for PUBLIC SESSIONS be approved.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
Davis
Kennedy

The Motion was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee Davis, that the Verbal Update by Stacey Corey, Senior Manager of Partnership Development, on the Sponsorship Policy be received.

CARRIED

MOVED by Trustee Davis, seconded by Trustee Kennedy, that item 13d) be adopted as follows:

- 13d) B.G.01 Playground Equipment Revised Policy** – received and that the Outdoor Play Environment policy B.G.01 be approved as amended and proposed in Appendix B.

MOVED in AMENDMENT by Trustee Davis, seconded by Trustee Kennedy, that Regulation 1 be amended to read “Funding for the purchase and installation of outdoor activity equipment may be through non-Facilities sources, such as the Catholic School Parents Council (CSPC), fund-raising or municipal development funds, other external grants or other funding sources identified by the Board.

MOVED in AMENDMENT to the AMENDMENT by Trustee Davis, seconded by Trustee Kennedy, that Regulation 11 be revised to read “choice of surface materials shall comply with CSA standards. Further details could be found @ the hyperlink.

On the vote being taken, on the Amendment to the Amendment, as follows:

In favour

Opposed

Trustees Crawford
Davis
Kennedy

CARRIED

On the vote being taken, on the Amendment as follows:

In favour

Opposed

Trustees Crawford
Davis
Kennedy

The Amendment was declared

CARRIED

MOVED in AMENDMENT Trustee Kennedy, seconded by Trustee Davis to delete #1 and replace with

1. That the safety of the outdoor play environment be monitored by the Risk Management Department
2. That feedback be obtained from parents on the usefulness of the policy.

On the vote being taken, on the Amendment as follows:

In favour

Opposed

Trustees Crawford
Kennedy

Trustee Davis

The Amendment was declared

CARRIED

On the vote being taken, on the Motion, as Amended, as follows:

In favour

Opposed

Trustees Crawford
Davis
Kennedy

The Motion, as Amended, was declared

CARRIED

MOVED by Trustee Davis, seconded by Trustee Kennedy, that item 13a) be adopted as follows:

13a) Review of Policy Register Categories

1. That the categories used to organize our TCDSB policy register be revised as follows for greater clarity and ease of reference by all:
 - Governance / Board
 - Director's Office & System Information
 - Mission / Vision
 - Special Education & Professional Student Supports
 - Student Health, Safety & Medical Matters
 - Information Technology
 - Programming & Curriculum
 - Human Resources, Employee Services, Staff Health & Safety
 - Parents, Community & Partnerships
 - Communications, Public Affairs & Conflict Resolution
 - School Operations, Admissions, Facilities, Permits and Space
 - Budget, Finance and Purchasing
 - Transportation & Busing
 - Procedures.
2. Further, where appropriate (e.g. Pupil Accommodation Review Policy) policies will be cross-referenced in all relevant categories (e.g. Students, Community & Partnerships, School Operations) for ease of reference by all.

MOVED by Trustee Kennedy, seconded by Trustee Davis, that the whole policy be referred back to staff and brought back to the January 2017 meeting of the Governance and Policy Committee, taking into consideration the comments made by the Director and whether we would be able to explore using students or volunteers.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
Davis
Kennedy

The Motion to refer was declared

CARRIED

MOVED by Trustee Davis, seconded by Trustee Kennedy, that Item 13b) be adopted as follows:

13b) Non-Union Policies – received and

1. That the following policies be rescinded from the policy register:
 - a. Job Evaluation: Non-Union Administrative/Clerical Jobs H.C.01
 - b. Job Change: Non-Union Administrative/Clerical Jobs H.C.02
 - c. Job Evaluation Appeal: Non-Union Administrative/Clerical Jobs H.C.03
 - d. Department Reorganization: Non-Union Administrative/Clerical Jobs H.C.04
 - e. Probationary Period (Non-Union) H.C.05
 - f. Compassionate Leave (Non-Union) H.M.03
 - g. Sick Leave Plan (Non-Union) H.M.06

- h. Vacation for Non-Union Administrative/Clerical Employees
H.M.22
 - i. Benefits For Non-Union Administrative/Clerical Employees
H.M.29
 - j. Overtime For Non-Union Administrative/Clerical Employees
H.S.07
 - k. Group Life Insurance I.02
2. That once the policies are rescinded from the policy register, they be updated and consolidated into an employee handbook.

MOVED in AMENDMENT by Trustee Davis, seconded by Trustee Kennedy, that the Non-Union Policy be rescinded and replaced with one policy called the Non-Union Employee Policy with a hyperlink to the Non-Union Employee Handbook and placed in the Human Resources Policy Category.

On the vote being taken, on the Amendment as follows:

In favour

Opposed

Trustees Crawford
Kennedy
Davis

The Amendment was declared

CARRIED

On the vote being taken, on the Motion, as Amended, as follows:

In favour

Opposed

Trustees Crawford
Davis
Kennedy

The Motion, as Amended, was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee Davis, that Item 13c) be adopted as follows:

13c) Update to Resource Materials Acquisition in Schools Policy (S.M.06) – received and that the Selection of Learning Materials policy (S.M.06) provided in APPENDIX A be adopted.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
Davis
Kennedy

The Motion, was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee Davis, that the meeting adjourn.

CARRIED

SECRETARY

CHAIR