



# TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

## Minutes of a Meeting of the Toronto CPIC

**Monday Jan 16, 2017**

~ Catholic Education Centre ~

**7:00 P.M.**

Meeting Time & Location:	7:00 PM to 10:00 PM	CEC – Catholic Teachers Centre
Chair:	Geoffrey Feldman	
Secretary (note-taker):	NTC Reporting & Transcription Inc.	

<b>Parent &amp; Community Members Present (voting Members):</b>	<p>W1 – O P E N</p> <p>W2 – Geoffrey Feldman – Chair</p> <p>W3 –</p> <p>W4 – Annalisa Crudo-Perri</p> <p>W5 – Jana Seymour</p> <p>W6 –</p> <p>W7 – David Rodriguez</p> <p>W8 – Ruth Oliveros</p> <p>W9 –</p> <p>W10 – Kana Muthiah</p> <p>W11 – Ben Xavier ☎</p> <p>W12 –</p> <hr/> <p>PMAL 1 –</p> <p>PMAL 3 – Ana Bela Da Silva (W5)</p> <hr/> <p>Com Rep 1 – Shayann Boodoo (OAPCE-T) ☎</p> <p>Com Rep 3 – Dennis Hastings - Communications</p>	<p>W1 – O P E N</p> <p>W2 –</p> <p>W3 –</p> <p>W4 – Joe Fiorante – Treasurer ☎</p> <p>W5 – Cheryl Bristol-Matte -Vice Chair ☎</p> <p>W6 –</p> <p>W7 – O P E N</p> <p>W8 –</p> <p>W9 –</p> <p>W10 – O P E N</p> <p>W11 –</p> <p>W12 – John Del Grande ☎</p> <hr/> <p>PMAL 2 –</p> <p>PMAL 4 –</p> <hr/> <p>Com Rep 2 – O P E N</p> <p>☎ Telephone Symbol</p>
<b>Other Members In Attendance (ex officio and non-voting):</b>	<p>TCDSB Director of Education – Angela Gauthier</p> <p>TCDSB Director Designate - John Wujek</p> <p>TCDSB Trustee Representative – Garry Tanuan</p> <p>TCDSB Parent Engagement &amp; Toronto CPIC Liaison – Carla Marchetti</p>	
<b>Apologies for Absence:</b>	Sandra Mastronardi (W2), Nilo Ang (W3), Manny Ching (W9), Lalit Lobo (W11), Paulina Corpuz (W12), Rosanna Del Grosso (PMAL1)	
<b>Absent:</b>	Luciano Asenjo (W3), Melissa Hardwyk (W6), Nelson Goncalves (W6), Monina Lim Serrano (W8),	

<b>Guests and Public in Attendance:</b>	<p>Emmy Szekeres-Milne (TCDSB Communications); Alistair Robertson (TCDSB Staff Parliamentarian)</p> <p>Desmond Alvares, Arnold Rodrigues (W7)</p> <p><b>No other guests present</b></p>
<b>Next Meeting:</b>	<b>Monday Mar 06, 2017      Location: CEC @ 7:00 PM</b>

AGENDA ITEMS	DISCUSSION & DECISIONS
1 <b>Welcome, Call to Order, Roll Call, Declaration of Quorum and Prayer</b>	<p>The Chair welcomed everyone, called the meeting to order and led the roll call at <b>07:10 PM</b>.</p> <p>After a determination of Members present, the Chair declared that as quorum was confirmed, the meeting was duly convened and legally constituted.</p> <p><b>R. Oliveros</b> led the opening prayer.</p>
2 <b>Adoption of Proposed Agenda</b>	<p>After those present had an opportunity to read and review the proposed Agenda, and a call for additions and changes was made, the following motion was proposed:</p> <p><b>Motion 16/01-01 MOVED THAT the proposed Agenda, including additions and changes, be formally adopted as the Meeting Agenda.</b></p> <p>Approved as a “procedural item” by Consent</p> <p>Carried</p>

**APPROVED MONDAY MARCH 06, 2017 MOTION 17/03-02**



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AGENDA ITEMS	DISCUSSION & DECISIONS
3 <b>Review, Approval &amp; Confirmation of Minutes of Prior CPIC Meetings</b>	<p>The Minutes of the Meeting of Monday, December 19, 2016 were distributed</p> <p>After those present had an opportunity to review the Minutes, the following was proposed:</p> <p><b>Motion 16/01-02 MOVED THAT the Minutes of the Meeting of December 19, 2016, with corrections and changes, be formally approved and confirmed as the official record of proceedings.</b></p> <p>Approved as a “procedural item” by Consent Carried</p>
4 <b>Report from the Chair</b>	<p><b>Treasurer presided over the Meeting.</b></p> <p>G. Feldman reported:</p> <ul style="list-style-type: none"><li>• Chair attended the Board of Trustee meeting in December.</li><li>• Reviewed the financial reports with the Treasurer</li><li>• Reminded members as to Who CPIC is, and What CPIC does.</li></ul> <p><b>Chair presided over the Meeting.</b></p>
5 <b>Report from the Trustee Representative or Designate</b>	<p><b>Trustee Tanuan reported.</b></p> <p>Many questions related to CPIC were posed at the last Trustee meeting. Members should try to scan the Board Agendas to give CPIC input. For Example at the last Board meeting we discussed a report about reductions of Educational Assistants and about the CPIC elections.</p>
6 <b>Report from the Director of Education or Designate</b>	<p><b>Director Gauthier reported.</b></p> <p>Short month with all the December celebrations. Highlight - large number of staff turnover at the end of the year, experienced staff who retired. Ms. Fernandes - corporate secretary for the Board, Ms. Di Taranto - executive assistant to the Chair and Director; Ms. Walker from Communications; Ms. Rocca - executive admin assistant. We will see a lot of new faces in the executive office.</p> <p>January is the start for preparations for budget setting for the 2017-2018 school years and you are encouraged to watch this process. We will inform CPIC members when the proposed budget has been set. We will also try to provide as many opportunities for parents to provide input. There will be Special board meeting to obtain the board’s final seal of approval. That’s the biggest item that we are working on right now.</p> <p>Mr. Wujek may be joining later – he is currently dealing with a Ward commitment.</p> <p><b>TCDSB Liaison Marchetti (on behalf of Superintendent Wujek) reported.</b></p> <p>On February 8th we will have a workshop on the transition for grade 7 and 8 parents 6:30 and 8:30 at Bishop Marrocco/Thomas Merton CSS. Newcomers have been invited there to understand the navigating of system. The TCDSB Guidance team will be presenting at that workshop. We are asking parent councils to help advertise this event.</p> <p>On January 27th the TCDSB is hosting with our five partnerships, the settlement workers, and the TCDSB mental health department we are going to be having a workshop to highlight services that need to be provided to newcomers as it pertains to mental health and successful transitioning of students. We are looking at the different roles that the settlement workers have in the school, as well as extra support provided by social services.</p> <p>In the next week will be sending out survey to parent councils looking at the types of operational workshops, parent engagement workshops, and parent council initiatives this will assist us in understanding school data, school priorities, parent engagement strategies, and which timelines -</p>

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	<p>evenings are best for parents to attend these workshops. We are asking parent councils to complete one survey per school.</p> <p>We are also bring proactive with schools and ensuring that they're well on their way to organizing their initiatives that pertain to ProGrants awarded. We are following up with principals and parent councils to see what assistance they need to ensure the funds are spent and projects completed.</p>
<b>7 Financial Report from the Treasurer</b>	<p><b>CPIC Treasurer reported.</b></p> <p>An overview of spending (attached as Appendix "A") as reported by the TCDSB for December 31, 2016 was provided and discussed by the members.</p> <p><b>Motion # 16/01-03</b>      <b>MOVED THAT the Financial Report as presented be accepted.</b>  Mover: D. Rodriguez (W7)      Seconded: R. Oliveros W8  Carried</p>
<b>8 Unfinished (Old) Business and Matters Arising Minutes of Prior Meetings</b>	<p><b>Unfinished Business/Items Deferred from Prior Meeting</b></p> <p><b>8.1 TCDSB Delegation process to be more Parent-Friendly</b>  Discussion followed on the process and on ideas to make the process more understanding to the Parent. The following Motion was presented</p> <p><b>Motion # 16/01-04</b>      <b>MOVED THAT Toronto Catholic PIC strike a subcommittee under the leadership of J. Seymour, to work with staff to prepare a pamphlet suitable for parents to understand the process of the current delegation process.</b>  Mover: J. Seymour (W5)      Seconded: D. Rodriguez (W7)  Carried</p> <p>All subcommittees are required to report on a regular basis to the main committee.</p> <p><b>8.2 RFF for "Proudly Pinoy Event"</b>  A. Da Silva presented the details of the \$2,000 budget as approved by the Chair.</p> <p><b>8.3 Toronto Catholic CPIC Photograph Collection</b>  All brochures and posters for Toronto Catholic PIC funded events should contain a note that photographs will be taken and that participants need to ensure that the photographer is aware if they do not wish to have their photograph posted in a public forum.</p> <p><b>8.4 TCDSB Staff Report on CPIC Elections – October, 2016</b>  <b>Motion # 16/01-05</b>      <b>Moved that Toronto Catholic PIC thank the two TCDSB authors named on the report for a factual and balanced report.</b>  Mover: D. Rodriguez (W7)      Seconded: D. Hastings (CR3)  Carried</p> <p><b>Motion # 16/01-06</b>      <b>Moved that Toronto Catholic PIC thank Mr. A. Robertson TCDSB Staff Parliamentary for correctly advising the trustees on Regulation 612 as it pertains to Ontario Parent Involvement Committees.</b>  Mover: D. Rodriguez (W7)      Seconded: D. Hastings (CR3)  <b>Motion Withdrawn before the Vote.</b></p> <p><b>Motion # 16/01-07</b>      <b>Moved that Toronto Catholic PIC rescind motion 16/01-05.</b>  Mover: D. Rodriguez (W7)      Seconded: J. Seymour (W5)  Carried</p> <p><b>Motion # 16/01-08</b>      <b>Moved that Toronto Catholic PIC request a formal apology from the Trustee who referred to the members on Toronto Catholic PIC collectively as "creatures" during the public session of a meeting of the Student Achievement and Well Being, Catholic Education and Human Resources Committee on Thursday, January 12, 2017. The formal apology</b></p>

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	There will be subcommittee and Executive meetings as needed. All at the: Catholic Education Centre, 80 Sheppard Avenue East. Room to be announced.
13 Adjournment	<b>Motion # 16/01-09</b> <b>MOVED THAT the meeting stand adjourned.</b> <b>Mover:</b> D. Rodriguez W7 <b>Seconded:</b> R. Oliveros W8 <b>Carried</b> The Chair declared the meeting adjourned and Members rose at <b>09:30 PM</b>

Respectfully submitted to the Members of Toronto CPIC,

Geoffrey Feldman, Chair

By resolution of the assembly (#17/03-02) on  
Monday March 06, 2017



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### APPENDIX "A" – Financial Report

<b>CPIC Grant &amp; Expenditure Summary</b>	<b>CPIC 2016-17</b>	<b>PRO GRANT 2016-17</b>
As at December 31, 2016	<b>FR 1344</b>	
<b>APPROVED FUNDING</b>	<b>20,106.00</b>	<b>10,000.00</b>
<b>CARRYOVER FROM PREVIOUS YEAR</b>	<b>43,833.90</b>	<b>-</b>
<b>TOTAL FUNDING</b>	<b>63,939.90</b>	<b>10,000.00</b>
<b>EXPENSES:</b>		
Childcare & Supplies	-	
Election-Parent Recruitment Expenses	725.00	
Media Advertising	-	
Transcriptions	-	
Mileage	-	
Parent Resources	-	
Printing & Supplies	153.24	
Promotional Materials	1,404.70	
Refreshments - Events	-	
Refreshments - Meeting	561.33	
Speaker Expenses	-	
Telecommunication	128.84	
Translation Services	-	
TTC Tokens - Buses	-	
<b>TOTAL EXPENDITURES</b>	<b>2,973.11</b>	<b>-</b>
<b>CARRYOVER TO NEW YEAR</b>	<b>60,966.79</b>	<b>10,000.00</b>

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### Appendix "B"

#### PRO-Grants Plan

Ward	Title	Speaker	Reps	Date	School	Spent or Budget	Report
W4	A Night of Motivation	Wes Williams	A. Crudo-Perri & J. Fiorante	23-Nov-16	St Jane Francis CS	\$ 800.00	W4 - 30 people attended that represented five different schools in Ward 4. The expenditure for this event was just under \$800.00 - Refreshments, Printing, and Speaker. We used the TCDSB Communication Department to publicize the event. We also had a local newspaper attend with the article being published in "The Mirror" newspaper. This event did bring together the school, the CSPCs and this committee. We also obtained positive parent comments on the event
W6	Diabetes Information	Diabetes Education Centre	Melissa Hardyk and Nelson Goncalves	24-Nov-16	Stella Maris CS	\$ 400.00	Event was held & involved the Unison Health Community Services, with help of a celebrity cook.
W7	Screenagers Movie		D. Rodriguez	05-Apr-17	Mary Ward CS	\$ 1,000.00	Demonstrated a clip on the movie \$650 USD the event is being planned
W8	Benefits of small and large schools	Annie Kidder	R. Oliveros	18-Jan-17	The Divine Infant CS		30 people attended
W11	Faith in Our Child		B. Xavier & L. Lobo	01-Apr-17		\$ 1,500.00	Event being actively planned