



POLICY SECTION: TRANSPORTATION

SUB-SECTION:

POLICY NAME: TRANSPORTATION

POLICY NO: S.T. 01

Date Approved: June 6, 2007- Board	Date of Next Review: May 2020	Dates of Amendments: November 19, 2015- Board May 18, 2017- Board
Cross References: <i>Education Act, Section 190</i> <i>Education Act, Section 21(2)(c)</i> <i>Accessibility for Ontarians with Disabilities Act, 2005, Section 75</i> <i>Highway Traffic Act, Regulation 612, School Buses</i> <i>Elementary Admission and Placement Policy, S.A.01</i> <i>Placement of Pupils, S.A.02</i> <i>Elementary School Attendance Boundary Review Policy, S.A.03</i> <i>Code of Conduct, S.S. 09</i> <i>Consolidating: S.T.03- Procedure for Annual Review and Removal of Non-Qualifying Bus Routes; S.T.05- Program Transportation</i> <i>Rescinding: S.T.04- T.T.C Identification Cards</i>		
Appendix		

Purpose:

This policy outlines the conditions required in order for transportation services to be provided to students attending schools in the Toronto Catholic District School Board.

Scope and Responsibility:

This policy extends to all students who may require student transportation services to support their regular daily routine in travelling to and from school. The Director of Education is responsible for this policy, supported by the Toronto Student Transportation Group.



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Alignment with MYSP:

Strengthening Public Confidence

Fostering Student Achievement and Well-Being

Providing Stewardship of Resources

Financial Impact:

~~Funding for student transportation services is provided by the Ministry of Education through the Annual Grants for Student Needs.~~

Legal Impact:

~~When student transportation services are provided by the TCDSB, the Board assumes the same responsibility as if the student has been received at a school facility.~~

Policy:

Transportation may be provided to pupils in Special Education Programs and Services or where a substantial number of pupils have difficulty in availing themselves of a Catholic education. **All transportation is subject to available budget being approved by Board.**

Regulations:

The Toronto Catholic District School Board will cooperate with the Toronto Transit Commission and the Toronto Student Transportation Group to facilitate transportation services for students.

1. Home to school transportation shall:

- (a) be provided for elementary level pupils who are deemed exceptional by an IPRC and require programs not offered in their home school;



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- (b) be provided for elementary level pupils who are certified by a medical practitioner to be temporarily or permanently unable to walk to school due to ongoing medical issues and supported through Board approved documentation n signed by a physician and live within the school attendance area;
- (c) be provided for qualified pupils living within the attendance area to an Eastern Rite Catholic elementary school where the walking distance to the school is more than 1.5 km;
- (d) be provided where elementary school pupils live within the defined attendance boundary and more than 1.5 km from the Catholic school or the proposed site thereof; or where safety hazards, as defined, exist.
- (e) be considered by the school principal for elementary level pupils as a temporary service where individual hardship exists and home to school transportation is the most appropriate response in accordance with the guidelines for extenuating circumstances as established by the Board from time to time;
- (f) be considered where funds are available, for all (resident) pupils attending the gifted program who reside more than 1.5 km from the centre school which they attend;
- (g) be considered where funds are available, for all French Immersion students (JK to grade eight) who reside more than 1.5 km from the centre school they attend;
- (h) be considered for students in select geographical areas whose home school is oversubscribed and redirection to another local facility with sufficient capacity best addresses the needs of the community and the School Board.



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2. TTC tickets shall:

- (a) be provided for elementary pupils attending St. Michael Choir School who live more than 1.5 km from the school;
- (b) be provided for individual resident pupils attending Eastern Rite Catholic Schools who do not live within an Eastern Rite school attendance area;
- (c) be provided for elementary school pupils attending partial immersion programs (middle immersion grades 5 to 8) where the walking distance to the program is 1.5 km or more and TTC service is available and utilized;
- (d) be provided one way for resident and non-resident secondary school pupils enrolled in cooperative education programs provided that TTC service is available and utilized.
- (e) be considered where funds are available, for elementary and secondary school pupils as a temporary service where individual hardship exists and TTC tickets are the most appropriate response;
- (f) be considered where funds are available, for resident and non-resident pupils attending the Gifted Program who reside 1.5 km or more from the centre school and TTC service is available and utilized.

3. Regular home to school transportation for kindergarten programs shall:

- (a) be provided for all pupils who reside more than 1.5 km from the school to which transportation is normally provided; and
- (b) be considered by the school principal for any pupil residing less than 1.5 km from school where adequate parental supervision cannot be provided while en route to or from school or personal hardship, family



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circumstances or unusual hazards warrant.

4. Where funds are available, School to School transportation shall be provided for all Grade 5 and 6 pupils enrolled in the gifted program.

Program Transportation

5. Transportation may be provided for pupils to and from an activity or program when such activity or program is not available in the home school and is considered by the Toronto Catholic District School Board to be:
 - (a) part of the school curriculum; or
 - (b) necessary for the program modification needs of the pupil as determined by an IPRC or appropriate Supervisory Officer.
6. Transportation may be provided in the form of T.T.C. Tickets, or home-to-school/school-to-school busing, whichever is the most appropriate response.
7. Programs which are considered to fall within this policy are:
 - (a) English as a Second Language/Dialect;
 - (b) Physical Education;
 - (c) Family Studies/Design Technology;
 - (d) Variety Village; and
 - (e) Programs described in the *Education Act*, Revised 1990, Subsection 190 (3):
 - i. Ontario School for the Blind;
 - ii. Ontario School for the Deaf;
 - iii. A demonstration school established or operated under an agreement with the Minister for pupils with severe learning disabilities;



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- iv. A centre classified as a Group K hospital under the *Public Hospitals Act*;
- v. **a supported group living residence or an intensive support residence under the *Services and Supports to Promote the Social Inclusion of Persons with Developmental Disabilities Act, 2008*, A facility designated under the *Developmental Services Act*;**
- vi. A psychiatric facility designated as such under the *Mental Health Act*; and
- vii. **a place where an agency approved under subsection 8 (1) of Part I (Flexible Services) of the *Child and Family Services Act* provides a child development service, a child treatment service or a child and family intervention service.**

Annual Review and Removal of Non-Qualifying Bus Routes

- 8. The Toronto Catholic District School Board shall undertake an annual review of all school bus routes and transportation boundaries
- 9. The Transportation Department shall review all school bus routes and transportation boundaries for compliance with Board approved criteria in November of each year.
- 10. All non-qualifying bus stops and boundaries that no longer service students shall be discontinued immediately pending confirmation with the School Principal.
- 11. All non-qualifying boundaries which do not service a significant number of students shall be reduced in size to logical proportions in order to minimize service that does not qualify under Board policy.
- 12. There will be no changes to existing bus routes until the first day of the next school year.



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13. Anyone wishing to appeal a decision or recommendation made by staff can appear in person at the Board's Administrative and Corporate Services Committee to present their case to the Board of Trustees.

APPENDIX A



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Definitions:

Eastern Rite

The TCDSB supports three Eastern Rite schools that provide educational instruction with the Ukrainian Church as the primary religious doctrine.

Extenuating Circumstances

The individual application for student transportation that does not meet transportation eligibility requirements, but may receive consideration to receive TTC tickets.

Non-Qualifying Students

Students transported from a select geographical area that do not meet transportation eligibility but have received approval through a Board motion.

Resident Student

Students whose primary address falls within the City of Toronto.

Toronto Student Transportation Group (TSTG)

This group facilitates the student transportation services for the Toronto Catholic District School Board and the Toronto District School Board.

Toronto Transit Commission (TTC)

The public transit service for the City of Toronto



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Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

1. Transportation statistics ranging from operational performance to policy adherence will be included in the Toronto Student Transportation Group's 'Annual Report'.
2. Key performance indicators are collected on a monthly basis and provided to the TSTG Operations Committee for review.

APPENDIX A