



## REPORT TO

GOVERNANCE AND POLICY  
COMMITTEEUPDATE TO ACCEPTANCE OF HOSPITALITY OR  
GIFTS POLICY (H.M.33) PART II

*Give instruction to a wise man, and he will be still wiser; teach a righteous man, and he will increase in learning.*

*Proverbs 9:9*

Created, Draft	First Tabling	Review
March 21, 2017	April 11, 2017	May 10, 2017

Caitlin Kavanagh, Coordinator, Employee Relations & Policy Development

## RECOMMENDATION REPORT

**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



R. McGuckin

Associate Director of Academic Affairs

A. Sangiorgio

Associate Director of Planning and Facilities

C. Jackson

Executive Superintendent of Business Services and Chief Financial Officer

Angela Gauthier

Director of Education

## **A. EXECUTIVE SUMMARY**

This report recommends reformatting the current Acceptance of Hospitality or Gifts policy (H.M.33) in meta policy format incorporating modifications discussed during the April 11, 2017 Governance and Policy Committee meeting; specifically, that the TCDSB will not accept gifts other than contributions to student achievement and will only accept moderate hospitality in accordance with the regulations (APPENDIX A).

## **B. PURPOSE**

1. This Recommendation Report is on the Order Paper of the Governance and Policy Committee as it recommends a policy revision.
2. Trustee request through approved motion during the Governance and Policy Committee meeting held on April 11, 2017:

*That staff modify and bring back given discussion.*

## **C. BACKGROUND**

The Acceptance of Hospitality or Gifts policy (H.M.33) was approved on March 28, 2007 and has not been reviewed or amended since.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. Updates to align the policy with meta format include adding cross references, Purpose, Scope and Responsibility and Evaluation and Metrics sections.
2. The policy has been amended to reflect that the TCDSB, its Trustees and employees will not accept gifts other than contributions to student achievement and will only accept moderate hospitality in accordance with the regulations.

## **E. METRICS AND ACCOUNTABILITY**

1. Recommendations in this report will be monitored by policy development staff.
2. Further reports will be brought to Board in accordance with the policy review schedule.

## **F. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN**

1. The new initiative and updated policy will be communicated to all TCDSB stakeholders and the wider TCDSB community.
2. The Communications Department will ensure the message is sent to all relevant stakeholders.

## **G. STAFF RECOMMENDATION**

Staff recommend that the Acceptance of Hospitality or Gifts policy (H.M. 33) provided in APPENDIX A be adopted.