



REPORT TO

GOVERNANCE AND POLICY COMMITTEE

UPDATE TO ACCEPTANCE OF HOSPITALITY OR GIFTS POLICY (H.M.33)

Give instruction to a wise man, and he will be still wiser; teach a righteous man, and he will increase in learning.
Proverbs 9:9

Created, Draft	First Tabling	Review
August 22, 2017	September 12, 2017	
Caitlin Kavanagh, Coordinator, Employee Relations & Policy Development		
RECOMMENDATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

A. Sangiorgio
Associate Director
of Planning and Facilities

A. EXECUTIVE SUMMARY

This report recommends reformatting the current Acceptance of Hospitality or Gifts policy (H.M.33) in meta policy format incorporating modifications discussed during the April 11, 2017 and June 5, 2017 Governance and Policy Committee meetings; specifically, that the TCDSB will not accept gifts other than contributions to student achievement and will only accept moderate hospitality in accordance with the regulations (APPENDIX A).

B. PURPOSE

1. This Recommendation Report is on the Order Paper of the Governance and Policy Committee as it recommends a policy revision.
2. Trustee request through approved motion during the Governance and Policy Committee meeting held on June 5, 2017:

That staff make recommended changes, including the following, to the proposed policy and that the revised policy be brought back to the September 12, 2017 Governance and Policy meeting:

1. *Purpose, Page 54, add “on behalf of the Board” after “will not accept gifts...”*
2. *Page 56, delete Regulation 4.*
3. *Revise Regulation 5, Page 56, to read: “TCDSB and given to the Director of Education’s office. All gifts of considerable value received and accepted on behalf of the TCDSB which contribute to student achievement will be reported by the Director to the Board of Trustees in an annual report.*
4. *Gifts of Considerable Value, page 58, change the amount from \$500, back to \$100.*
5. *Evaluation and Metrics, page 58, add at the end of the sentence “in an annual report.”*

C. BACKGROUND

The Acceptance of Hospitality or Gifts policy (H.M.33) was approved on March 28, 2007 and has not been reviewed or amended since.

D. METRICS AND ACCOUNTABILITY

1. Recommendations in this report will be monitored by policy development staff.
2. Further reports will be brought to Board in accordance with the policy review schedule.

E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. The new initiative and updated policy will be communicated to all TCDSB stakeholders and the wider TCDSB community.
2. The Communications Department will ensure the message is sent to all relevant stakeholders.

F. STAFF RECOMMENDATION

Staff recommend that the Acceptance of Hospitality or Gifts policy (H.M.33) provided in APPENDIX A be adopted.