



# TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

## Minutes of a Meeting of the Toronto CPIC

**Monday June 19, 2017**

~ Catholic Education Centre ~

**7:00 P.M.**

Meeting Time & Location:	7:00 PM to 10:00 PM	CEC – Catholic Teachers Centre
Chair:	Geoffrey Feldman	
Secretary (note-taker):	NTC Reporting & Transcription Inc.	

<b>Parent &amp; Community Members Present (voting Members):</b>	<p>W1 – O P E N</p> <p>W2 – Geoffrey Feldman – Chair</p> <p>W3 –</p> <p>W4 – Annalisa Crudo-Perri</p> <p>W5 –</p> <p>W6 –</p> <p>W7 – David Rodriguez</p> <p>W8 – Ruth Oliveros</p> <p>W9 – Manny Ching</p> <p>W10 – Kana Muthiah</p> <p>W11 –</p> <p>W12 –</p> <hr/> <p>PMAL 1 –</p> <p>PMAL 3 – Ana Bela Da Silva (W5)</p> <hr/> <p>Com Rep 1 – (OAPCE-T)</p> <p>Com Rep 3 – Dennis Hastings - Communications</p>	<p>W1 – O P E N</p> <p>W2 – Sandra Mastronardi 🌿</p> <p>W3 – Nilo Ang</p> <p>W4 – Joe Fiorante – Treasurer</p> <p>W5 –</p> <p>W6 –</p> <p>W7 – O P E N</p> <p>W8 –</p> <p>W9 –</p> <p>W10 – O P E N</p> <p>W11 –</p> <p>W12 – John Del Grande</p> <hr/> <p>PMAL 2 – Desmond Alvares (W11)</p> <p>PMAL 4 –</p> <hr/> <p>Com Rep 2 – O P E N</p> <p>📞 Telephone Symbol</p>
<b>Other Members In Attendance (ex officio and non-voting):</b>	<p>TCDSB Director of Education or Designate – John Wujek</p> <p>TCDSB Trustee Representative or Designate – Garry Tanuan</p> <p>TCDSB Parent Engagement &amp; Toronto CPIC Liaison – Carla Marchetti</p> <p>TCDSB Communications – Emmy Szekeres-Milne</p> <p>TCDSB Staff Support:</p>	
<b>Apologies for Absence:</b>	Cheryl Bristol-Matte (W5), Ben Xavier (W11)	
<b>Absent:</b>	Luciano Asenjo (W3), Jana Seymour (W5), Monina Lim Serrano (W8), Lalit Lobo (W11), Paulina Corpuz (W12), Rosanna Del Grosso (PMAL1), Shayann Boodoo (CR1)	

<b>Guests and Public in Attendance:</b>	Yvonne Yeung, Arnold Rodrigues, Alasdair Robertson (Board Parliamentarian) <b>No other guests present</b>
<b>Next Meeting:</b>	<b>Monday Sep 18, 2017      Location: CEC @ 7:00 PM</b>

AGENDA ITEMS	DISCUSSION & DECISIONS
1 <b>Welcome, Call to Order, Roll Call, Declaration of Quorum and Prayer</b>	<p>The Chair welcomed everyone, called the meeting to order and led the roll call at <b>07:18 PM</b>.</p> <p>After a determination of Members present, the Chair declared that as quorum was confirmed, the meeting was duly convened and legally constituted.</p> <p><b>N. Ang</b> led the opening prayer.</p>
2 <b>Adoption of Proposed Agenda</b>	<p>After those present had an opportunity to read and review the proposed Agenda, and a call for additions and changes was made, the following motion was proposed:</p> <p><b>Motion 17/06-01      MOVED THAT the proposed Agenda, including additions and changes, be formally adopted as the Meeting Agenda.</b></p> <p><b>Mover:</b> J. Del Grande W12      <b>Seconded:</b> N. Ang W3</p> <p><b>Carried</b></p>

**APPROVED MONDAY SEPTEMBER 18, 2017 MOTION: 17/09-02**

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<p>3 <b>Review, Approval &amp; Confirmation of Minutes of Prior CPIC Meetings</b></p>	<p>The Minutes of the Meeting of Monday, May 15, 2017 were distributed</p> <p>After those present had an opportunity to review the Minutes, the following was proposed:</p> <p><b>Motion 17/06-02</b>      <b>MOVED THAT the Minutes of the Meeting of May 15, 2017, with corrections and changes, be formally approved and confirmed as the official record of proceedings.</b></p> <p>Mover: J. Del Grande W12      Seconded: K. Muthaih W10</p> <p>Carried</p>
<p>4 <b>Report from the Chair</b></p>	<p><b>Treasurer presided over the Meeting.</b></p> <p>G. Feldman reported:</p> <ul style="list-style-type: none"> <li>• Attended meeting with Director and staff</li> <li>• Attended events on behalf of CPIC</li> <li>• Reviewed documentation and forwarded as needed</li> <li>• Reviewed financial reports</li> <li>• Completed the PIC PRO Grant submission 2017-2018 – reviewed additions made under goals and objectives (which included: webcasting/videotaping, live sessions edited to 10 or 15-minute segments, parent workshops, etc.)</li> </ul> <p><b>Chair presided over the Meeting.</b></p>
<p>5 <b>Report from the Trustee Representative or Designate</b></p>	<p><b>Trustee Tanuan reported.</b></p> <p>Academic items discussed by the Board that may be of interest to CPIC are:</p> <ol style="list-style-type: none"> <li>1. The Draft Charter of Rights for Parents and Students; and the</li> <li>2. Secondary school admissions policy – this was very controversial and the final decision was postponed to the fall. Parents are against boundaries.</li> </ol> <p>I attended the Golden Jubilee Conference in Rome which is like the upcoming event to be held in the GTA this weekend. I was blown away by the Rome attendance which was held in an event hall about the same size as the Downsview Airport (Circus Maximus) and was three-quarters full. The Conference venues was spread out amongst 5 or 6 Basilicas and so I could only attend a few of the conferences. One of the conference for evangelical leaders that I tried to get in was held at University of the Vatican. There were only 300 seats and 10,000 people were waiting outside. It was an amazing experience.</p> <p>I encourage everyone to attend the Golden Jubilee Conference (mini version) to be held in the GTA on June 24-25, 2017 (this weekend); it will be well worth your time.</p>
<p>6 <b>Report from the Director of Education or Designate</b></p>	<p><b>Superintendent Wujek reported.</b></p> <p>The Draft Secondary School Admissions Policy – was one of the highlights – the survey and the interchange where we took in more ideas. As mentioned by Trustee Tanuan the draft report was deferred. It will be rewritten, accepted, or more changes and recommendations will be made. Staff feels it is a very important issue that all of us need to address. Thank you for those of you who filled out the survey – please continue to be engaged in this discussion, whether on the Board website, whether at the CSPC meeting, with principals, or on this committee. Something needs to be done with regards to more global distribution of secondary students in our schools.</p>

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	<p>Please keep Angela Gauthier in your prayers as the outgoing director and Rory McGucken as our incoming director.</p> <p>From the TCDSB Website – Canada Day celebrations were held at the Board which included a tessellation project, which is an ongoing art project where every school is asked to complete a piece of a jigsaw puzzle that represents their school community. They are identical in shape to one another, yet all will blend into one another in a work of art that will be displayed on June 29. Those involved are invited to wear red and white for the TCDSB Canada Day celebration. The TCDSB is also putting together a CD of 10 versions of “O Canada” performed by communities across our Board.</p> <p>June is busiest month in terms of celebrations of cultures which included: National Indigenous month, Italian Heritage Month, Portuguese Heritage Month, et al. Various activities were held around those cultures and traditions.</p> <p>June is also a month of Fun Fairs and I have attended several this month. These are good community building activities where schools bond teachers and parents.</p> <p>Trustee Tanuan mentioned: that our students also won first price in the Google front page competition.</p>
<p><b>7 Financial Report from the Treasurer</b></p>	<p><b>CPIC Treasurer reported.</b></p> <p>An overview of spending (attached as Appendix “A”) as reported by the TCDSB for May 31, 2017 was provided and discussed by the members.</p> <p><b>Motion 17/06-03 MOVED THAT the Financial Report as presented be accepted.</b>  Mover: D. Hastings CR1 Seconded: M. Ching W9  <b>Carried</b></p>
<p><b>8 Unfinished (Old) Business and Matters Arising Minutes of Prior Meetings</b></p>	<p><b><u>Unfinished Business/Items Deferred from Prior Meeting</u></b></p> <p><b><u>8.1 Suggested Changes to Community Engagement Policy T.07</u></b></p> <p>Chair presented summarized notes from May 15, 2017 meeting. Discussion continued and the following Motion was prepared.</p> <p><b>WHEREAS</b> Regulation 7 of TCDSB Policy T.07 “Community Engagement” states “TCDSB Staff will develop procedures and a community engagement strategy to ensure ongoing and effective implementation of this policy”.</p> <p><b>AND WHEREAS</b> It appears that the information does not effectively make its way to the parent population at large, but finds its way mainly to CSPC and CPIC members.</p> <p><b>Motion 17/06-04: MOVED THAT Toronto Catholic PIC recommend for consideration &amp; request that the Members of the Board direct Staff to:</b></p> <p><b>PART A: Incorporate the following recommendations in a new section of the TCDSB Community Engagement Handbook T07, in consultation with CPIC and OAPCE (Toronto):</b></p> <ol style="list-style-type: none"> <li><b>1. Surveys requesting parent feedback should allow sufficient time for parent response to permit a CSPC to discuss the issues and to send it out to the school parents.</b></li> <li><b>2. Survey deadlines, where there are multiple surveys on different topics, should be staggered with discreet deadlines</b></li> </ol>

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	<p>3. A form of an Executive Summary including a brief Problem Statement, and Requested Action, should be included in any solicitation for parent feedback.</p> <p>PART B: To provide a report on the costs and benefits of investing in School Connects eMail at the elementary panel so that the parents of elementary students can be reached by eMail.</p> <p><b>Mover: D. Rodriguez (W7);</b> <b>Seconded: N. Ang (W3)</b>  <b>Carried</b> <b>nay – S. Mastronardi (W2)</b></p> <p><b>8.2 Steps Parents Take Before Delegating</b>  J. Del Grande Presented triangle diagram example concept to think about – 1. Parent involvement opportunities to illustrate what parents can do (upright triangle), and 2. Making your voice heard as a parent (inverted triangle). This discussion will be deferred to the next meeting in September. J. Del Grande will eMail the triangular concept to all members prior to the next meeting.</p> <p><b>Motion 17/06-05: MOVED THAT Toronto Catholic PIC defer discussion on this matter until the next meeting.</b></p> <p><b>Mover: D. Rodriguez (W7);</b> <b>Seconded: D. Hastings (CR1)</b>  <b>Carried</b></p>
<p>9 Subcommittee Reports &amp; Recommendations</p>	<p><b><u>STANDING (PERMANENT) SUBCOMMITTEES</u></b></p> <p><b><u>9.1 Budget &amp; Priority Setting Subcommittee</u></b>  No Report</p> <p><b><u>9.2 Governance &amp; Procedure Subcommittee</u></b>  No Report</p> <p><b><u>9.3 Nominating &amp; Election Subcommittee</u></b>  <b>Motion 17/06-06: MOVED THAT Toronto Catholic PIC declare the following positions as vacant as the incumbents have missed more than three meetings without sending any regrets as required by Toronto Catholic PIC By-law Article X §10.8 Attendance &amp; Missed Committee Meetings: M. Hardyk (W6), N. Gonsalves (W6), M. Lim Serrano (W8).</b></p> <p><b>Mover: D. Hastings (CR!)</b> <b>Seconded: M. Ching (W9)</b>  <b>Carried</b></p> <p>The appointment of Y. Yeung as Ward 8 Representative to replace M. Lim Serrano has been deferred to allow Staff time to review the potential candidates' paperwork.</p> <p><b>Motion 17/06-07: MOVED THAT Toronto Catholic PIC refers the Ward 8 vacancy and the decision for filling this position to the Nominations &amp; Elections Subcommittee.</b></p> <p><b>Mover: D. Hastings (CR1);</b> <b>Seconded: M. Ching (W9)</b>  <b>Carried</b> <b>Nay – S. Mastronardi (W2); Abstained Annalisa Crudo-Perri (W4)</b></p> <p><b><u>9.4 Conference Planning Subcommittee</u></b>  Upcoming Ward 11 - event "Faith In Our Child" with a budget of \$1,500.</p>

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	<p><b><u>SPECIAL (TEMPORARY / AD HOC) SUBCOMMITTEES</u></b></p> <p><b><u>9.5 OAPCE - Toronto</u></b> No Report</p> <p><b><u>9.6 CPIC Newsletter - Subject Suggestion</u></b> No Report</p> <p><b><u>9.7 Communications and Dissemination Planning Subcommittee</u></b> No Report</p>
10 Reports from Parent Members: Ward Representatives	No reports were presented by Parent Members
11 New Business and Motions Arising Therefrom	<p><b><u>11.1 Two Question Survey:</u></b> Members were posed 2 questions to consider and report back in September:</p> <ol style="list-style-type: none"> <li>Why did you join Toronto Catholic PIC?</li> <li>Has Toronto Catholic PIC achieved the goals you had set?</li> </ol> <p><b><u>11.2 Toronto Catholic PIC Elections 2017:</u></b> Discussions ensued about the Elections and the proposed sites and as this subject is like the following subject 11.3 the two items and resulting motions were combined.</p> <p><b><u>11.3 Proposed School &amp; System Parent Engagement Forum: Develop &amp; Promote CSCP &amp; CPIC Involvement:</u></b> J. Wujek presented the draft flyer for the Parent Forum planned to take place in mid-September 2017 to publicize the upcoming CPIC Elections. The flyer mentions an information session with guest speakers showing that a parent can do more work as a CPIC Parent Representative. The idea is to engage parents, have a mini-speaker series around school council, and elections. Despite the complaints, the TCDSB has many of opportunities for parent engagement.</p> <p>Discussions continued including a discussion of the cost of the 2016 CPIC Elections and the following resulting motions were carried.</p> <p><b>Motion 17/06-08: MOVED THAT Toronto Catholic PIC refer the matter of elections to the Election &amp; Nominations Subcommittee to consider other ideas to attract and recruit members for the 2018 Elections.</b></p> <p><b>Mover: J. Del Grande (W12)</b> <span style="float: right;"><b>Seconded: M. Ching (W9)</b></span> Carried</p> <p><b>Motion 17/06-09: MOVED THAT Toronto Catholic PIC accept the following list of recommended sites, subject to the Staff confirmation of the Ward 7 site, and that Toronto Catholic PIC agree that Ward 6 and Ward 10 be included as a bi-election and that the total cost of publication to Toronto Catholic PIC does not exceed the 2016 amount of \$900.</b></p>



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	<p>W1 – St Benedict W3 – St John the Evangelist W5 – Cardinal Cartier W7 – Holy Spirit W9 – Our Lady of Lords W11 – Senator O'Connor W6 – St. Clare W10 – St. Mary's Secondary</p> <p><b>Mover: J. Del Grande (W12)</b> <b>Seconded: D. Hastings (CR1)</b> <b>Carried</b></p>
12 <b>Announcements &amp; Date, Time &amp; Location of Next Meeting</b>	<p>The final formal meetings to be held in the CPIC FY 2016/17 will be held on: <b><i>Meeting #8 Monday, September 18, 2017</i></b></p> <p>The initial formal meetings to be held in the CPIC FY 2017/18 will be on: <u>Elections 2017:</u> Elections for Odd Wards Monday Oct 2, 2017 By-Elections for Even Wards Wednesday Oct 4, 2017 2017/18 Orientation Meeting Monday Oct 16, 2017 2017/18 Inaugural Meeting Monday Oct 16, 2017 2017/18 Meeting 1 Monday Nov 20, 2017 2017/18 Meeting 2 Monday Dec 18, 2017</p> <p>There will be subcommittee and Executive meetings as needed.</p> <p style="text-align: center;">All at the: Catholic Education Centre, 80 Sheppard Avenue East. Room to be announced.</p>
13 <b>Adjournment</b>	<p><b>Motion # 17/06-10</b> <b>MOVED THAT the meeting stand adjourned.</b></p> <p><b>Mover: J. Del Grande W12</b> <b>Seconded: R. Oliveros W8</b> <b>Carried</b></p> <p>The Chair declared the meeting adjourned and Members rose at <b>10:38 PM</b></p>

Respectfully submitted to the Members of Toronto CPIC,

  
Geoffrey Feldman, Chair

By resolution of the assembly (17/09-02) on  
Monday, September 19, 2017



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**APPENDIX "A" – Financial Report**

<b>CPIC Grant &amp; Expenditure Summary</b>	<b>CPIC 2016-17</b>	<b>PRO GRANT 2016-17</b>
<b>As at May 31, 2017</b>	<b>FR 1344</b>	<b>FR 1369</b>
<b>APPROVED FUNDING</b>	<b>20,106.00</b>	<b>10,000.00</b>
<b>CARRYOVER FROM PREVIOUS YEAR</b>	<b>43,833.90</b>	<b>-</b>
<b>TOTAL FUNDING</b>	<b>63,939.90</b>	<b>10,000.00</b>
<b>EXPENSES:</b>		
Childcare & Supplies	1,451.44	
Election-Parent Recruitment Expenses	-	
Media Advertising	-	
Transcriptions	-	
Mileage	41.60	
Parent Resources	-	400.00
Printing & Supplies	6,944.45	
Promotional Materials	2,233.47	
Refreshments - Events	2,145.36	
Refreshments - Meeting	1,011.97	
Speaker Expenses	295.00	1,823.45
Telecommunication	2,563.69	
Translation Services	-	
TTC Tokens - Buses	-	
<b>TOTAL EXPENDITURES</b>	<b>16,686.98</b>	<b>2,223.45</b>
<b>Balance</b>	<b>47,252.92</b>	<b>7,776.55</b>

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