



REPORT TO

REGULAR BOARD

REPORT OF THE GOVERNANCE AND POLICY COMMITTEE ON UPDATE TO EMPLOYEE EXPENSES POLICY (F.M.01) AND TRUSTEE SERVICES AND EXPENDITURES POLICY (T.17)

Let no debt remain outstanding, except the continuing debt to love one another, for whoever loves others has fulfilled the law.

Romans 13:8

Created, Draft	First Tabling	Review
October 10, 2017	October 19, 2017	

Nancy Crawford, Chair, Governance and Policy Committee
 Caitlin Kavanagh, Coordinator, Employee Relations & Policy Development

RECOMMENDATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Members of the Committee:

- Nancy Crawford, Chair
- Ann Andrachuk, Vice Chair
- Jo-Ann Davis, Trustee Ward 9
- Maria Rizzo, Trustee Ward 5
- Angela Kennedy, Ex-Officio
- Frank D’Amico, Ex-Officio

A. EXECUTIVE SUMMARY

This report recommends updates to the current Employee Expenses policy (F.M.01) and Trustee Services and Expenditures policy (T.17) to reflect current practices and update meal rates pursuant to the Ontario Travel, Meal and Hospitality Expenses Directive and update mileage reimbursement rates in accordance with Canada Revenue Agency (CRA) rates.

The cumulative staff time required to prepare this report was 1 hour

B. PURPOSE

This Recommendation Report is on the Order Paper of the Regular Board as it recommends policy revisions.

C. APPENDIX

APPENDIX A: Employee Expenses Policy (F.M.01) with proposed amendments

APPENDIX B: Trustee Services and Expenditures Policy (T.17) with proposed amendments

D. COMMITTEE RECOMMENDATION

1. That the Board accept the recommendation of the Governance and Policy Committee and approve the Employee Expenses Policy (F.M.01) as amended and proposed in Appendix A.
2. That the Board accept the recommendation of the Governance and Policy Committee and approve the Trustee Services and Expenditures Policy (T.17) as amended and proposed in Appendix B.