

**MINUTES OF THE SPECIAL MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD**

HELD THURSDAY, SEPTEMBER 7, 2017

STUDENT ACHIEVEMENT

PRESENT:

Trustees: P. Bottoni, Chair
B. Poplawski, Vice Chair
A. Andrachuk
N. Crawford
F. D'Amico
A. Kennedy
M. Rizzo
G. Tanuan

Staff: R. McGuckin
A. Sangiorgio
D. Koenig
A. Della Mora
P. Matthews
J. Yan

S. Harris, Recording Secretary
C. Johnston, Acting Assistant Recording Secretary

Apologies were tendered on behalf of Trustees Davis and Piccininni.

The items dealt with at the Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting in PRIVATE, DOUBLE PRIVATE and PUBLIC Sessions were deemed presented.

MOVED by Trustee Poplawski, seconded by Trustee Bottoni, that the items dealt with in PRIVATE, DOUBLE PRIVATE and PUBLIC Sessions be approved.

Results of the Vote taken as follows:

In Favour

Opposed

Trustees Andrachuk
Bottoni
Crawford
D'Amico
Kennedy
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

**(Private and Double Private Sessions Minutes Distributed
Under Separate Cover)**

**MATTERS AS CAPTURED IN THE ABOVE MOTION FOR PUBLIC
SESSION**

9) **Minutes of the Regular Meeting held May 31, 2017 – approved.**

- 10a) Kimberley Evans regarding Life Threatening Allergies in High School** received and referred to staff to come back with a report as soon as possible.
- 10b) Hannah Grace Evans regarding Life Threatening Allergies in High School** received and referred to staff to come back with a report as soon as possible.

Staff was directed to include in the report the following:

1. The possibility of implementing an EpiPen centre;
2. Consultation with the Catholic Students Leadership Impact Team (CSLIT); and
3. A transition plan for students leaving Grade 8 and entering Grade 9

- 11a) Lori Di Marco, Superintendent of Curriculum, Leadership and Innovation/ICT and Joe Russo, Program Coordinator, E-Learning, regarding 21st Century Learning** received.

&

- 17b) 21st Century Learning 2017 Annual Report** received.

- 11b) Kevin Hodgkinson, General Manager, Toronto Student Transportation Group, regarding Student Transportation Update** received and referred to staff to come back with a report regarding the 7,000 non-qualifying students by ward and area.

- 13a) From Trustee Kennedy regarding the International Language Program (Notice of Motion submitted at the May 31, 2017 Student Achievement and Wellbeing, Catholic Education and Human Resources Committee Meeting)** withdrawn by Trustee Kennedy.

- 17a) Follow-up report regarding The Student Charter and Parent Charter of Principles** received and that the charters be adopted.

- 17c) **Community Engagement Annual Report 2016-17** received.
- 19a) **From Trustee Andrachuk regarding the Math Qualification of Teachers Hired** noted.
- 19b) **From Trustee Andrachuk regarding New Curriculum and Report Cards** noted.
- 19c) **Inquiry from Trustee Andrachuk regarding Photographs taken by Catholic Parent Involvement Committee (CPIC) representative(s) at Board events** received and referred to staff to bring back a report regarding information on accessibility, ownership, costs, payment, permission, storage and usage of photographs taken by CPIC representative(s) at Board events.
- 19d) **Inquiry from Trustee Rizzo regarding Student Trustees' Attendance at PRIVATE Session** noted.

Staff was directed to ensure that Student Trustees receive all PRIVATE Agendas and that they are invited to all PRIVATE meetings.
- 19e) **From Trustee Del Grande regarding Update on Staff Commitment to Achieve 80% Math Scores for Applied Students** noted.

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that the meeting adjourn.

The Motion was declared

CARRIED

SECRETARY

CHAIR

**MINUTES OF THE SPECIAL MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD**

HELD THURSDAY, SEPTEMBER 14, 2017

Corporate Services

PRESENT:

Trustees:

J.A. Davis, Chair
M. Rizzo, Vice-Chair
A. Andrachuk
N. Crawford
F. D'Amico – by teleconference
M. Del Grande
J. Martino
S. Piccininni
B. Poplawski
G. Tanuan

Staff:

R. McGuckin
A. Sangiorgio
D. Koenig
P. Matthews
P. De Cock
M. Puccetti
J. Volek
J. Yan

A. Robertson, Parliamentarian

S. Harris, Recording Secretary
C. Johnston, Acting Assistant Recording Secretary

Apologies were received on behalf of Trustees Kennedy and Bottoni and Student Trustees Carlisle and Ndongmi who were unable to attend the meeting.

The items dealt with at the Corporate Services, Strategic Planning and Property Committee Meeting in PRIVATE and DOUBLE PRIVATE Sessions were deemed presented.

MOVED by Trustee Davis, seconded by Trustee Poplawski, that the matters discussed in PRIVATE and DOUBLE PRIVATE Sessions be approved.

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CARRIED

**(Private Sessions Minutes Distributed
Under Separate Cover)**

The items dealt with at the Corporate Services, Strategic Planning and Property Committee Meeting in PUBLIC Session were deemed presented.

MOVED by Trustee Crawford, seconded by Trustee Poplawski,, that all matters dealt with in PUBLIC Session be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees	Andrachuk Crawford D'Amico
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Davis
 Del Grande
 Piccininni
 Martino
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MATTERS AS CAPTURED IN THE ABOVE MOTION FOR PUBLIC SESSION

- 8) **Minutes of the Regular Meeting held June 8, 2017 for PUBLIC Session** – approved.
- 15a) **Initiation – Elementary Boundary Review – St. Edward, St. Gabriel and St. Antoine Daniel Catholic Schools** received and that:
- a boundary review for the St. Edward, St. Gabriel and St. Antoine Daniel school communities be approved for initiation and implementation in accordance with the *Elementary School Attendance Boundary Review Policy (S.A.03)*; and
 - St. Paschal Baylon Catholic School be included in the boundary review.
- 15b) **St. Gregory Boundary Review: Follow-up to Delegation from Bernice Cahute** that staff provide local Trustee with information on students who had to be redirected to other schools.
- 15c) **Financial Update June 2017** received.
- 17a) **Inquiry from Trustee Andrachuk regarding O Canada** received and referred to staff to make arrangements to have the student rendition of O

Canada played at every meeting.

MOVED by Trustee Piccininni, seconded by Trustee Del Grande, that the meeting adjourn.

The Motion was declared

CARRIED

SECRETARY

CHAIR

MINUTES OF THE REGULAR MEETING
OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
HELD THURSDAY, SEPTEMBER 21, 2017
PUBLIC SESSION

PRESENT:

Trustees:

F. D'Amico, Acting Chair
A. Kennedy
A. Andrachuk
P. Bottoni
N. Crawford – by teleconference
M. Del Grande
J. Martino
S. Piccininni
B. Poplawski
M. Rizzo
G. Tanuan

Student Trustee:

R. Carlisle

R. McGuckin
A. Sangiorgio
D. Koenig
P. Matthews
A. Della Mora
J. Yan
J. Volek

S. Harris, Recording Secretary
C. Johnston, Acting Assistant Recording Secretary

4. **Roll Call and Apologies**

Apologies were extended on behalf of Trustee Davis and Student Trustee Joel Ndongmi.

5. **Approval of the Agenda**

MOVED by Trustee Del Grande, seconded by Trustee Tanuan, that the Agenda, as amended to include the Addendum, the addition of Items 12b) and 12c) Consideration of Motion from Trustee Del Grande regarding Ontario School Boards Insurance Exchange (OSBIE), and combining Items 14b), Approved Minutes of the Catholic Parent Involvement Committee Meeting held on June 19, 2017; 14c), Approved Minutes of the Catholic Parent Involvement Committee Meeting held on May 15, 2017; 14d) Annual Report ending August 2017 of the Catholic Parent Involvement Committee with Item 10e) Presentation by Geoff Feldman, Chair, Toronto Catholic Parent Involvement Committee, and reordering them prior to Item 10a), be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Bottoni, that Item 6) be adopted as follows:

6. **Reports from Private Session** that the items dealt with in PRIVATE Session regarding moving two motions regarding items related to insurance into PUBLIC Session, Verbal Update from Friends of Catholic Education and Verbal Update regarding a Legal Matter, be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Rizzo
 Tanuan

The Motion was declared

CARRIED

8. **Declarations of Interest**

Trustee Kennedy declared an interest in Item 16a) Operating Expenditure Funding Shortfall 2017/18 as her family members are employees of the Board. Trustee Kennedy indicated that she would not participate in the discussion nor vote on the item.

9. **Approval and Signing of Minutes of the Previous Meetings**

MOVED by Trustee Piccininni, seconded by Trustee Andrachuk, that the Minutes of the previous meeting for Regular Board held on August 24, 2017 be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

**10. Presentations
&
14. Matters Recommended by Statutory Committees of the Board**

MOVED by Trustee Tanuan, seconded by Trustee Andrachuk, that Items 10e), 14b), 14c) and 14d) be adopted as follows:

- 10e) Geoff Feldman, Chair, Toronto Catholic Parent Involvement Committee** received and that Toronto Catholic Parent Involvement Committee (CPIC) recommend for consideration and request that the members of the Board direct staff to:

PART A: Incorporate the following recommendations in a new section of the Toronto Catholic District School Board Community Engagement Handbook T07, in consultation with CPIC and Ontario Association of Parents in Catholic Education (OAPCE) (Toronto):

1. Surveys requesting parent feedback should allow sufficient time for parent response to permit a Catholic School Parent Council (CSPC) to discuss the issues and to send it out to the school parents;
2. Survey deadlines, where there are multiple surveys on different topics, should be staggered with discreet deadlines; and
3. A form of an Executive Summary including a brief Problem Statement, and Requested Action, should be included in any solicitation for parent feedback.

PART B: To provide a report on the costs and benefits of investing in School Connects email at the elementary panel so that the parents of elementary students can be reached by email.

MOVED in AMENDMENT by Trustee Andrachuk, seconded by Trustee Rizzo, that this be referred to the Governance and Policy Committee for its review and consideration.

- 14b) **Approved Minutes of the CPIC Meeting held on June 19, 2017** received.
- 14c) **Approved Minutes of the CPIC Meeting held on May 15, 2017** received.
- 14d) **Annual Report ending August 2017 of CPIC** received.

Results of the Vote taken on the Amendment, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Amendment was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni

Crawford
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion, as amended, was declared

CARRIED

10. Presentations

MOVED by Trustee Andrachuk, seconded by Trustee Poplawski, that Items 10a) and 10b) be adopted as follows:

- 10a) **Monthly Report from the Chair of the Board** received.
 &
 10b) **Monthly Report from the Director of Education** received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Del Grande
 Kennedy

Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Martino, seconded by Trustee Piccininni, that Item 10c) be adopted as follows:

10c) Monthly Report from the Student Trustee(s) received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Poplawski, seconded by Trustee Rizzo, that Item 10d) be adopted as follows:

- 10d) Andre Fullerton, Focus on Youth Coordinator/Manager of Outreach, Community Use of Schools, regarding Focus on Youth Summer Program** received and that a letter be sent signed by the Chair to the Ministry of Education advocating on behalf of the Focus on Youth Summer Program for additional funding.

MOVED in AMENDMENT by Trustee Poplawski, seconded by Trustee Rizzo, that this be referred to staff to come back with a report regarding whether it is possible to hire more students for the Focus on Youth Summer Program when hiring students in the summer.

Results of the Vote taken on the Amendment, as follows:

In favour

Trustees Bottoni
Crawford
D'Amico
Kennedy
Poplawski
Rizzo
Tanuan

Opposed

Andrachuk
Del Grande
Piccininni

The Amendment was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

In favour

Opposed

Trustees Bottoni
Crawford
D'Amico
Del Grande
Kennedy
Poplawski
Rizzo
Tanuan

Andrachuk
Piccininni

The Motion, as amended, was declared

CARRIED

MOVED by Trustee Poplawski, seconded by Trustee Tanuan, that the meeting resolve back into PRIVATE Session at 9 p.m.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Crawford
D'Amico
Del Grande
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

The Chair declared a 10-minute recess.

The meeting reconvened with Trustee Kennedy in the Chair.

MOVED by Trustee Andrachuk, seconded by Trustee Rizzo, that the meeting resolve back into PUBLIC Session.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Crawford
D'Amico
Del Grande
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Andrachuk, that Item 10f) be adopted as follows:

10f) Recognition and Special Presentation to the Sisters of the Good Shepherd received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Crawford
D'Amico
Del Grande
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

Consent and Review

The Chair reviewed the Order Paper Items and the following Items were questioned.

- 12a)
- 12b)
- 12c)
- 14a) Trustee Andrachuk
- 16b) Trustee Rizzo
- 16c) Trustee Rizzo
- 17a) Trustee Rizzo
- 17c) Trustee Andrachuk
- 17f) Trustee Rizzo

MOVED by Trustee Andrachuk, seconded by Trustee Martino, that the Items not questioned be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MATTERS AS CAPTURED IN THE ABOVE MOTION – ITEMS NOT QUESTIONED

- 16a) Operating Expenditure Funding Shortfall 2017/18**
- 17b) Report of the Governance and Policy Committee on Consolidated Donation Policy (F.F.02) and Sponsorship Policy (F.F.26) that the Board accept the recommendation of the Governance and Policy Committee and approve the Donation and Sponsorship Policy (F.F.02) as amended in Appendix A.**
- 17d) Report of the Governance and Policy Committee on Mental Health and Wellbeing Policy (S.03) that the Board accept the recommendation of the Governance and Policy Committee and approve the “Mental Health Crisis Response Guidelines” as amended and proposed in Appendix A.**
- 17e) Report of the Governance and Policy Committee on Whistleblower Policy (A.39) that the Board accept the recommendation of the Governance and Policy Committee and approve the Whistleblower Policy (A.39) and operational procedure as proposed in Appendix A for Community Engagement at the “Consult” Level.**

MOVED by Trustee Andrachuk, seconded by Trustee Poplawski, that the meeting resolve into DOUBLE PRIVATE Session.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that the meeting resolve into TRIPLE PRIVATE Session to discuss the draft Public Sector Executive Compensation Program for the Toronto Catholic District School Board.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Del Grande

Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee D'Amico, seconded by Trustee Poplawski, that all matters discussed in TRIPLE PRIVATE Session regarding the draft Public Sector Executive Compensation Program for the Toronto Catholic District School Board be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee D'Amico, seconded by Trustee Poplawski, that the meeting adjourn.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

SECRETARY

CHAIR

MINUTES OF THE SPECIAL BOARD MEETING
OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
HELD SEPTEMBER 27, 2017
PUBLIC SESSION

PRESENT:

Trustees:

A. Kennedy, Chair
A. Andrachuk
N. Crawford
M. Del Grande
J.A. Davis
J. Martino
S. Piccininni
M. Rizzo
G. Tanuan – by teleconference

Staff:

R. McGuckin

External:

E. Roher, External Legal Counsel

3. Roll Call and Apologies

Apologies were received on behalf of Trustees Bottoni, D’Amico and Poplawski who were unable to attend the meeting.

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that the items dealt with in DOUBLE and TRIPLE PRIVATE Sessions regarding an HR matter be approved.

CARRIED

**(Double Private and Triple Private Sessions Minutes
Distributed Under Separate Cover)**

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that the meeting adjourn.

CARRIED

SECRETARY

CHAIR