



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday Sep 18, 2017

~ Catholic Education Centre ~

7:00 P.M.

Meeting Time & Location:	7:00 PM to 10:00 PM	CEC – Catholic Teachers Centre
Chair:	Geoffrey Feldman	
Secretary (note-taker):	Jeannette Duda, NTC Reporting & Transcription Inc.	

Parent & Community Members Present (voting Members):	W1 – O P E N W2 – Geoffrey Feldman – Chair W3 – W4 – Annalisa Crudo-Perri W5 – W6 – W7 – David Rodriguez W8 – Ruth Oliveros W9 – Manny Ching W10 – Kana Muthiah W11 – Ben Xavier W12 – <hr/> PMAL 1 – PMAL 3 – <hr/> Com Rep 1 – Com Rep 3 – Dennis Hastings - Communications	W1 – O P E N W2 – Sandra Mastronardi 📞 W3 – W4 – Joe Fiorante – Treasurer W5 – W6 – W7 – O P E N W8 – W9 – W10 – O P E N W11 – W12 – John Del Grande <hr/> PMAL 2 – Desmond Alvares (W11) PMAL 4 – <hr/> Com Rep 2 – O P E N 📞 Telephone Symbol
Other Members In Attendance (ex officio and non-voting):	TCDSB Director of Education or Designate – John Wujek & Rory McGuckin TCDSB Trustee Representative or Designate – Garry Tanuan TCDSB Parent Engagement & Toronto CPIC Liaison – Carla Marchetti TCDSB Communications – Emmy Szekeres-Milne TCDSB Staff Support: Carla Marchetti & Manuela Sequeira	
Apologies for Absence:	Nilo Ang (W3), Cheryl Bristol-Matte (W5), Lalit Lobo (W11),	
Absent:	Jana Seymour (W5), Paulina Corpuz (W12), Rosanna Del Grosso (PMAL1), Ana Bela Da Silva (PMAL3), Shayann Boodoo (CR1)	

Guests and Public in Attendance:	Board Parliamentarian: Alasdair Robertson, Fiona Xavier, Benjamin Abis, Yvonne Yeung 📞 No other guests present
Next Meeting:	Monday October 16, 2017 Location: CEC @ 7:00 PM

AGENDA ITEMS	DISCUSSION & DECISIONS
1 Welcome, Call to Order, Roll Call, Declaration of Quorum and Prayer	The Chair welcomed everyone, called the meeting to order and led the roll call at 07:11 PM . After a determination of Members present, the Chair declared that as quorum was confirmed, the meeting was duly convened and legally constituted. B. Xavier led the opening prayer.
2 Adoption of Proposed Agenda	After those present had an opportunity to read and review the proposed Agenda, and a call for additions and changes was made, the following motion was proposed: Motion 17/09-01 MOVED THAT the proposed Agenda, including additions and changes, be formally adopted as the Meeting Agenda. Mover: D. Álvares PMAL2 Seconded: J. Fiorante W4 Carried by Consent

APPROVED MONDAY OCTOBER 16, 2017 MOTION: 17/10S-02



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday Sep 18, 2017

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
<p>3 Review, Approval & Confirmation of Minutes of Prior CPIC Meetings</p>	<p>The Minutes of the Meeting of Monday, June 19, 2017 were distributed. After those present had an opportunity to review the Minutes, the following was proposed:</p> <p>Motion 17/09-02 MOVED THAT the Minutes of the Meeting of June 19, 2017, with corrections and changes, be formally approved and confirmed as the official record of proceedings.</p> <p>Mover: J. Del Grande W12 Seconded: B. Xavier W11</p> <p>Carried</p>
<p>4 Report from the Chair</p>	<p>Treasurer presided over the Meeting.</p> <p>G. Feldman reported: Toronto Catholic PIC is on the agenda of the Board of Trustee meeting this coming Thursday September 21, 2017 to present the Motions approved in June and the 2017 Annual Report. The Financial statement for the 2017 Annual Report will be the one approved this evening.</p> <p>The Toronto Catholic PIC PRO Grant Report-Back to the Ministry of Education was completed and submitted by the deadline with our Treasurer J. Fiorante's help with providing the details of the PRO-Grant expenditures. As we had not yet seen the invoices for the Ward 11 event it was assumed that the budgeted amount of \$1,500 was fully spent.</p> <p>A few minutes were spent reminding the committee members what Toronto Catholic PIC has been mandated to do by the Ministry of Education.</p> <p>Chair presided over the Meeting.</p>
<p>5 Report from the Trustee Representative or Designate</p>	<p>Trustee Tanuan reported.</p> <p>Director McGuckin was welcomed by Trustee Tanuan to the Committee. Trustee Tanuan then welcomed everyone to the start of a new school year "With a new school year comes new hope". During his visit to a community family visioning event he was reminded of the values and purpose of the organization.</p> <p>Student Transportation issues: Was far better this year than last year. He only got one call and most of the Trustees got none. It was handled very efficiently this year.</p> <p>He then addressed the Ministry Memo - 2017:B09 – Plan to Strengthen Rural and Northern Education dated June 28, 2017. The memo is primarily focused on a provision of funding to allow rural and northern boards to maintain, operate, equip and staff small and/or underutilized schools. As the TCDSB and TDSB are urban school boards, they will not be eligible to receive this stream of funding. <i>Reference August 24, 2017 Agenda - page 81.</i></p> <p>Financial Updates: The September 14, 2017 report was very positive. Staff estimated \$30 million surplus will be available and they have not located any significant budget risks. The Director is moving quickly to fill the vacant CFO position.</p>
<p>6 Report from the Director of Education or Designate</p>	<p>Superintendent Wujek reported.</p> <p>It is great to be here with everyone and he wished everyone a very successful year as parents and as members of this committee. He is looking forward to working with everyone and getting the job done in terms of creating good solutions, creating parent engagement, and being an example to all TCDSB parents. Everyone at the table has something to contribute to the conversation. Let's keep the CPIC vision alive in a very positive way.</p> <p>This is the beginning of the "Year of the School" – This means several things; for some of our boys and girls and young students, their closest encounter with God happens within our schools. We need to remember that and to celebrate that. We are also, celebrating outreach and remembering the triad between school, parish and family. This is the last year of the current</p>

APPROVED MONDAY OCTOBER 16, 2017 MOTION: 17/10S-02

TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday Sep 18, 2017

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	<p>three-year pastoral plan.</p> <p>The “Newcomer Leadership Conference” will be held on October 20th. The conference last year focussed on parents and with making sure newcomer parents became involved and felt welcomed in our schools. This year the focus is on the students. Student leadership, is not just demonstrated by the most popular or smartest students, or the ones with the best connections, but we need to ensure that all school communities are diverse and rich in their leadership to create the school culture and ensure that student newcomers are welcomed as student leaders. The conference being held on October 20 will bring together students from across Board from G6 to G12.</p> <p>This past Wednesday, he attended a successful parent engagement forum. We shared best practices around parent engagement and it was also opportunity to promote the CPIC elections which are planned for October 2 and 4.</p> <p>Please be aware that there are still current openings for parent on the safe school advisory committee and the mental health advisory committee.</p> <p>The secondary schools will be hosting open houses all through October and into early November – more info on this can be found on Board website.</p> <p>The last possible day to have local school council elections is on October 4. Following the CSPPC elections this year all CSPPC members will be invited to a workshop to be held on October 23.</p> <p>Director McGuckin Reported:</p> <p>He also attended the parent engagement event held last week and talked about the purpose of our Board’s vision. He focused on the “we” and not just the vision of the staff, trustee, principals. It is a collective and inclusion vision - parents play a major role in terms of being part of the “we” - how are you going to work with staff, other parents, Board staff. This takes more courage to jump in and be part of the “we”. He also spoke of the key thrusts - “relational” leadership - everyone has a role to be relational and is called to be a leader. He stressed the importance of being “relational” - what does it mean? It is not just being nice, it is also being a listener to divergent points of view and looking towards a common purpose.</p> <p>The second key piece he discussed was on the “Ontario Equity Action Plan”. The government has announced that equity and diversity are initiatives to follow across the Province. Some district school boards are further ahead than others. We need a culturally responsive pedagogy - Teaching so that students are totally engaged in their own learning. We need to do a better job with equity and diversity and so we will concentrate on this area throughout the TCDSB.</p> <p>We also trying to ensure that new people hired and charged with teaching and educating our students are working alongside their children to reflect the diversity in our schools. The diversity of our Board is reflected around this table. A key area is a new notion of identity based data collection and what are we going to do with this information, how will it be used, how can we be proactive in our strategies to bring students to success. The EQAO results have plateaued across the province and we need to look at different approaches. Parents want equity of outcomes, and don’t want to see perceived favouritism in classes. We want to see all students have the same opportunities to be successful.</p> <p>This is part of Board’s three-year plan and during this the “Year of the School” we are ensuring that greater attention is paid to the equity in the TCDSB.</p>
<p>7 Financial Report from the Treasurer</p>	<p>CPIC Treasurer reported.</p> <p>An overview of spending (attached as Appendix “A”) as reported by the TCDSB for August 31, 2017 was provided and discussed by the members.</p>

TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday Sep 18, 2017

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	<p>Motion # 17/09-03 MOVED THAT the Financial Report as presented be accepted. Mover: D. Hastings CR1 Secounded: M. Ching W9 Carried</p>
<p>8 Unfinished (Old) Business and Matters Arising Minutes of Prior Meetings</p>	<p><u>Unfinished Business/Items Deferred from Prior Meeting</u></p> <p><u>8.1 Steps Parents Take Before Delegating</u></p> <p>The members reviewed the notes from discussions at the previous meetings. Then discussions ensued around the two Pyramid charts present by J. Del Grande attached as Appendix "B"</p> <p>The dual pyramids show the avenues locally as well as within the TCDSB. When you put the diagram together you see two continuums:</p> <ul style="list-style-type: none"> • "Making Your Voice Heard as a Parent": Surveys; School Admin; CSPC; CPIC-OAPCE; Senior Staff, Trustee, Board; Delegate. • "Parent Involvement Opportunities": Parenting; Communicating with Child; Teaching at Home; Volunteering; Informing Yourself; Community Organization; Board Committee; Become a Trustee. <p>The stages are not necessarily in order and are only intended to show the possible steps. There are other ways to be heard and other opportunities to become involved. This presentation is a good starting framework and needs to show examples as well as the "how" for each category. It was suggested to have layers behind the triangles. CPIC and Staff should work together on expanding the different sections of the pyramids.</p> <p>CONCLUSION: Committee endorsed that this is a good approach to pursue and felt that a subcommittee should be formed to take expand on the concept and reporting back to this committee.</p> <p>Motion # 17/09-04 MOVED THAT a subcommittee be formed with the mandate to look at each of the elements especially under the heading "Making Your Voice Heard as a Parent" and expand upon it with more details. If possible, Staff should be included in this subcommittee to expand upon areas that are more in their purview. Mover: D. Hastings CR1 Secounded: M. Ching W9 Carried</p> <p><i>During the recess from 8:26 until 8:56 pm Ben and Fiona Xavier, Kana Muthiah, and Annalisa Crudo-Perri left the meeting.</i></p>
<p>9 Subcommittee Reports & Recommendations</p>	<p><u>STANDING (PERMANENT) SUBCOMMITTEES</u></p> <p><u>9.1 Budget & Priority Setting Subcommittee</u> No report tabled.</p> <p><u>9.2 Governance & Procedure Subcommittee</u> No report tabled.</p> <p><u>9.3 Nominating & Election Subcommittee</u> Y. Yeung applicant for Ward 8 was on phone. She needs to be present to be fairly appointed to this position. This item is deferred to our next meeting.</p> <p><u>9.4 Conference Planning Subcommittee</u> The 2016-17 PRO-Grant Report back was submitted to the Ministry of Education.</p>

TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday Sep 18, 2017

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	<p><u>SPECIAL (TEMPORARY / AD HOC) SUBCOMMITTEES</u></p> <p><u>9.5 OAPCE - Toronto</u></p> <p>No report tabled</p> <p><u>9.6 Communications and Dissemination Planning Subcommittee</u></p> <p>No report tabled.</p>
10 Reports from Parent Members: Ward Representatives	<p>R. Oliveros (W8) was approached by the “Federation of North American Explorer” which is an after-school Christ Centered program. This was referred to Trustee Tanuan to consider. St. Brendan CES and St. Rene Goupil CES are starting this program.</p> <p>Noted for members reference: https://www.fneexplorers.com/</p>
11 New Business and Motions Arising Therefrom	<p><u>11.1 Two Question Survey:</u></p> <ol style="list-style-type: none"> Why did you join CPIC? Has CPIC achieved this goal? <p>Deferred more appropriate to send members a survey link.</p> <p><u>11.2 Toronto Catholic PIC Chair’s Annual Report:</u></p> <p>Members were asked to review the Chair’s report and made some corrections. The report will be presented to the Trustees and Staff on Thursday October 21, 2017.</p> <p><u>11.2 Community Representation:</u></p> <p>It was suggested to invite a representative of Convent House to be a Community Member of this committee. Members discussed the wording of Article 4.4 of the Toronto Catholic PIC Constitution and Bylaw & the following Motion was proposed.</p> <p>Motion # 17/09-05 MOVED THAT the word “may” in the sentence in Article 4.4 of the Toronto Catholic PIC Constitution and Bylaw be amended as follows: “One community representative shall be appointed ...” to “One community representative may be appointed ...” and to refer to the Governance and Procedures subcommittee for a review of the last sentence of this Article.</p> <p>Mover: D. Rodríguez (W7) Seconded: D. Hastings CR1</p> <p>Carried</p>
12 Announcements & Date, Time & Location of Next Meeting	<p><u>Announcement:</u></p> <p>The Chair announced that OAPCE-Toronto had requested funding to reimburse TCDSB parents for attendance at the OAPCE Conference which is to be held on October 14, 2017 in Maple Ontario. Per Ontario Regulation 612/00 Subsection 39 (3) & (4) clearly states that only parent members of this committee can be reimbursed for out of pocket expenses. I have asked for written clarification from the Ministry, and I have received it verbally. The Ministry suggested that we ask the Board lawyer for a written clarification. A concern mentioned is that If we allow funding of one Provincial event than we have set a precedence to fund other similar events and that is not the purpose of the monies provided by the Ministry of Education. The monies are intended for a PIC to fund events for parents to attend within the TCDSB system. If this is a wrong interpretation we will be calling a special meeting to approve funds to reimburse the TCDSB parents that go to this event. Please be assured that Toronto Catholic PIC members can attend the OAPCE Conference.</p> <p>Superintendent J. Wujek commented that OAPCE is an important parent association, however</p>

APPROVED MONDAY OCTOBER 16, 2017 MOTION: 17/10S-02



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE
Minutes of a Meeting of the Toronto CPIC

Monday Sep 18, 2017

~ Catholic Education Centre ~

7:00 P.M.

APPENDIX "A" – Financial Report

CPIC Grant & Expenditure Summary	CPIC 2016-17	PRO GRANT 2016-17
As at August 31, 2017	FR 1344	FR 1369
APPROVED FUNDING	20,106.00	10,000.00
CARRYOVER FROM PREVIOUS YEAR	43,833.90	-
TOTAL FUNDING	63,939.90	10,000.00
EXPENSES:		
Childcare & Supplies	1,451.44	
Election-Parent Recruitment Expenses	-	
Media Advertising	-	298.00
Transcriptions	-	
Mileage	41.60	
Parent Resources	-	2,588.45
Printing & Supplies	7,165.04	
Promotional Materials	2,233.47	
Refreshments - Events	2,145.36	858.33
Refreshments - Meeting	1,167.35	
Speaker Expenses	795.00	2,300.00
Telecommunication	3,405.65	
Translation Services	-	
TTC Tokens - Buses	-	
TOTAL EXPENDITURES	18,404.91	6,044.78
Balance	45,534.99	3,955.22

APPROVED MONDAY OCTOBER 16, 2017 MOTION: 17/10S-02

TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday Sep 18, 2017

~ Catholic Education Centre ~

7:00 P.M.

Appendix "B" J. Del Grande Pyramids

