



REPORT TO

GOVERNANCE AND POLICY COMMITTEE

POLICY PRIORITY UPDATE- JANUARY 2018

*The plans of the diligent lead surely to abundance, but everyone who is hasty comes only to want.
Proverbs 21:5*

Created, Draft	First Tabling	Review
January 9, 2018	January 16, 2018	
Caitlin Kavanagh, Coordinator, Employee Relations & Policy Development		
INFORMATION REPORT		

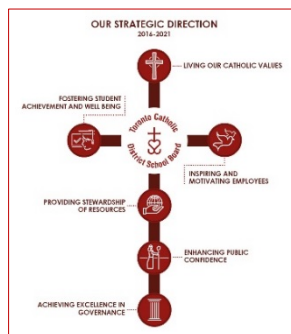
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

T.B.D.
Associate Director
of Planning and Facilities

L. Noronha
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report provides the status of priority policies and sets out a policy work plan for 2018.

The cumulative staff time required to prepare this report was 3 hours

B. PURPOSE

This Information Report is on the Order Paper of the Governance and Policy Committee through a Trustee request on January 10, 2018 in preparing the agenda for the January 16, 2018 Governance and Policy Committee meeting.

C. EVIDENCE/RESEARCH/ANALYSIS

1. Staff have set out a tentative policy review work plan for 2018 including policies identified as priority as well as including other policies that are due for review pursuant to their policy review cycle timelines. This plan is attached in **APPENDIX A**.
2. **APPENDIX B** sets out a list of policies that are not scheduled for review in 2018 as they are considered lower priority.

D. METRICS AND ACCOUNTABILITY

1. The information in this report will be monitored by policy development staff.
2. Further reports to the Governance and Policy Committee regarding priority policies and work plans will be brought as deemed necessary.

E. CONCLUDING STATEMENT

This report is for the consideration of the Governance and Policy Committee.

Policy Priority Review Schedule 2018

January

Development Proposals, Amendments of Official Plans and Bylaws	A.18
Rental of Surplus School Space	B.R.01
Rental Properties	B.R.03
Rental of School Accommodation	B.R.04
Sabbatical Leave for Post-Graduate Study	H.M.04
Sabbatical Leave for Undergraduate or Non-Degree Study	H.M.05
Continuing Education Instructors	H.M.07
Special Education Programs	S.P.01

February

Conflict Resolution	H.M.19
Conflict of Interest: Employees	H.M.31
Student Trustee	T.02
Performance Appraisal: Director of Education	H.C.06
Smoke & Vapour Free Space	B.B.04

March

Electronic Communication Systems	A.29
Hand-Held (Mobile) Wireless Communication Device	A.31
First Nations, Metis and Inuit Voluntary Self-Identification	A.32
Prayer in Schools	S.23
First Nations, Metis and Inuit Voluntary Self-Identification	A.32
Advertising	A.03

April

Logo Use	T.16
Fair Practice in Hiring and Promotion	H.M.40
Access to Students in Schools	S.S.04
Trespass	S.S.14

APPENDIX A

May

Religious Accommodation	S.22
Copyright and Fair Dealing Guidelines	A.15
Copyright	A.11
Asthma	S.M.16
Anaphylaxis	S.M.15
Concussion Policy	S.26

June

Provision of Requested Information to an Individual Trustee	T.15
Electronic Participation in Meetings of the Board, Committees of the Board, and the Committee of the Whole Board	T.19
Involvement in Municipal, Provincial and Federal Elections	H.M.25
Filling a Trustee Vacancy	T.18

September

Code of Conduct Policy	S.S.09
Progressive Discipline	S.S.10
Victim's Rights	S.S.13
Suspension and Expulsion Policy	S.S.01

October

Permits	B.R.05
Environmental Practice--Waste Management and Purchasing	B.M.06
Bullying Prevention and Intervention	S.S.11

November

School Excursions	S.E.01
Catholic Parent Involvement Committee	P.04
Catholic School Parent Councils	S.10
Communications Policy	A.37

December

Blessing and Official Opening of Schools	S.08
Combined (Split) Grade Classes for Elementary Schools	S.24
Elementary Admission and Placement Policy	S.A.01
Elementary School Attendance Boundary Review Policy	S.A.03
Good Neighbour	S.25

APPENDIX B**Outdated Policies- Low Priority- Not scheduled for 2018 review**

NAME	NO.	SECTION	Last Review
Curriculum Booklets--Use by other boards	A.08	Administration	Jun-06
Credit Union	A.10	Administration	Jun-06
Art Collection	A.22	Administration	Jun-06
Credit and Purchase Cards	A.24	Administration	Mar-07
Letterhead	A.26	Administration	Jun-06
Information and Communication Technology - Hardware and Software Standards	A.34	Administration	Apr-12
Parking--Church Use	B.G.05	Buildings/Plant/Grounds - Grounds	Jun-86
Vandalism	B.M.01	Buildings/Plant/Grounds - Miscellaneous	Jun-86
Plaques for New Schools	B.P.02	Buildings/Plant/Grounds - Plant	Jan-87
Signage--New Sites and Building Projects	B.P.03	Buildings/Plant/Grounds - Plant	Jun-86
Signing Officers	F.M.02	Finance - Miscellaneous	Apr-86
Offering of Hospitality or Gifts	F.M.07	Finance - Miscellaneous	Apr-11
Border Brokers	F.P.03	Finance - Purchasing	Nov-86
Disposal of Surplus or Obsolete Furniture, Fixtures and Equipment	F.P.07	Finance - Purchasing	Mar-10
Eastern Rite Employees' Holy Day	H.M.01	Human Resources - Miscellaneous	Oct-06
Catholicity and School Support	H.M.08	Human Resources - Miscellaneous	Oct-86
Twenty-Five Year Club	H.M.09	Human Resources - Miscellaneous	Jan-07
Retirement Ceremonies	H.M.10	Human Resources - Miscellaneous	Jan-07
Employment Equity (Affirmative Action)	H.M.11	Human Resources - Miscellaneous	Mar-10

APPENDIX B

Probationary and Permanent Appointments	H.M.15	Human Resources - Miscellaneous	Apr-87
Work Creation Program	H.M.18	Human Resources - Miscellaneous	Jan-07
Subsidy of Individual Courses	H.M.20	Human Resources - Miscellaneous	Jan-88
Catholic Equity and Inclusive Education Policy	H.M.24	Human Resources - Miscellaneous	Aug-11
Charter of Rights of the Family	H.M.26	Human Resources - Miscellaneous	May-90
AIDS (Acquired Immune Deficiency Syndrome)	H.M.27	Human Resources - Miscellaneous	Oct-87
Caretaker Deployment	H.S.03	Human Resources - Support	Jan-86
Permit Supervisors	H.S.06	Human Resources - Support	Jan-88
Remuneration-- Employment elsewhere during working hours	H.S.08	Human Resources - Support	Dec-87
Qualifications--Catholicity	H.T.01	Human Resources - Teaching	Jan-86
Employment of Former Priests and Religious	H.T.02	Human Resources - Teaching	Jan-86
Qualifications--Religious Education Courses	H.T.05	Human Resources - Teaching	Jan-86
Religious Education--Board of Education Schools	H.T.06	Human Resources - Teaching	Jan-86
Religious Education Course Requirement	H.T.09	Human Resources - Teaching	Mar-92
Insurance for School Volunteers	I.01	Administration	Sep-06
Parents and Professional Activity Days	P.03	Parents	Dec-06
School Events: Communications and Invitee Protocols	S.02	Schools	Sep-12
School Organization Change	S.05	Schools	Sep-06
National Flag	S.06	Schools	Sep-06
School Names	S.07	Schools	Oct-06
Lunchroom Supervision and Facilities	S.11	Schools	Apr-85

APPENDIX B

Program Advertising for Secondary Schools and Continuing Education	S.20	Schools	Jan-90
Prayer in Schools	S.23	Schools	Sep-06
Placement of Pupils	S.A.02	Students - Admissions and Placement	Jan-08
Student Councils	S.M.02	Students - Miscellaneous	May-04
Fund Raising in Schools	S.M.04	Students - Miscellaneous	Dec-06
Fees for Learning Materials and Activities Rationale	S.M.09	Students - Miscellaneous	Jun-12
Student Fees Handbook	S.M.09	Students - Miscellaneous	Jun-12
Cafeterias--Secondary Schools	S.M.13	Students - Miscellaneous	Jun-06
Student Pregnancy	S.M.14	Students - Miscellaneous	Jun-06
Police/School Board Protocol	S.S.	Safe Schools	Jun-11
Dress Code for Pupils	S.S.07	Safe Schools	Jun-11
Conflict of Interest: Trustees	T.01	Trustees	Nov-02
Board Room Seating Arrangement	T.03	Trustees	Sep-98
Trustee Honorarium	T.05	Trustees	Nov-12
Appointees to Municipal Boards and Organizations	T.08	Trustees	Nov-85
Interrelations of Committees	T.10	Trustees	Nov-85