



## REPORT TO

## REGULAR BOARD

### REVISED 2018 CALENDAR OF BOARD AND COMMITTEE MEETINGS

*"If any of you is lacking in wisdom, ask God, who gives to all generously and ungrudgingly, and it will be given to you." James 1:5*

| Created, Draft   | First Tabling    | Review                                      |
|------------------|------------------|---|
| January 17, 2018 | January 25, 2018 | <a href="#">Click here to enter a date.</a> |

Paul Matthews, General Legal Counsel

### RECOMMENDATION REPORT

**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Rory McGuckin  
Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

T.B.D.  
Associate Director  
of Planning and Facilities

L. Noronha  
Executive Superintendent  
of Business Services and  
Chief Financial Officer

## **A. EXECUTIVE SUMMARY**

This report recommends that the Board approved a revision to the Board's Calendar of Meetings for 2018. At the January 11, 2018 meeting of the Student Achievement and Well Being, Catholic Education and Human Resources Committee, the Committee resolved that the 2018 Calendar of Board and Committee Meetings be referred to staff to review the meeting dates of both the Governance and Policy (GAP) Committee and Special Education Advisory Committee (SEAC). The SEAC has in recent years held its meetings on the third Wednesday of the month. This report proposes to amend the calendar of meetings to 1) schedule the SEAC Meeting on the third Wednesday of the month, where possible, and to 2) schedule the GAP meeting on the second Tuesday of the month, where possible.

*The cumulative staff time required to prepare this report was 3 hours*

## **B. PURPOSE**

To revise the current 2018 Annual Calendar of Board and Committee Meetings previously approved at the December 14, 2017 Board meeting.

## **C. BACKGROUND**

1. At the January 11, 2018 meeting of the Student Achievement and Well Being, Catholic Education and Human Resources Committee, the Committee resolved that the 2018 Calendar of Board and Committee Meetings be referred to staff to review the meeting dates of both the Governance and Policy (GAP) Committee and Special Education Advisory Committee (SEAC).
2. The Revised Calendar proposes that 2018 meetings of SEAC will be held on the third Wednesday of each month (except December, because in that month all meetings of the Board and its Committees are scheduled in the first two weeks of the month due to Christmas-related celebrations, which causes the available meeting dates to be reduced).
3. The Revised Calendar proposes that 2018 meetings of the GAP Committee will be held on the second Tuesday of each month (except March, because of March Break; November, because of a scheduling conflict with the Corporate Services Committee; and December, because of Christmas-related celebrations, which causes the available meeting dates to be reduced).

4. Article 10.11 of the Board's Operating By-law ("Reconsideration by the Board of Trustees") requires that the proposed changes to the calendar require an affirmative vote of 2/3 of all Trustees of the Board entitled to vote because the Original Calendar was approved less than three months ago.

#### **D. STAFF RECOMMENDATION**

1. That the matter of the Calendar of Board and Committee Meetings approved at the December 14, 2017 meeting of the Board of Trustees be reconsidered; and
2. That the Board approve the Revised 2018 Calendar of Meetings attached at Appendix "A".

**TORONTO CATHOLIC DISTRICT SCHOOL BOARD**  
**REVISED 2018 CALENDAR OF MEETINGS**

| JANUARY |     |    |    |    | FEBRUARY |     |     |    |    | MARCH |     |    |    |    | APRIL |     |     |    |    |
|---------|-----|----|----|----|----------|-----|-----|----|----|-------|-----|----|----|----|-------|-----|-----|----|----|
| M       | T   | W  | T  | F  | M        | T   | W   | T  | F  | M     | T   | W  | T  | F  | M     | T   | W   | T  | F  |
| 1       | 2   | 3  | 4  | 5  |          |     |     | SA | 2  |       |     |    | SA | 2  | 2     | 3   | 4   | SA | 6  |
| 8       | B   | S  | SA | 12 | 5        | 6   | SSA | CS | 9  | 5     | GAP | 7  | CS | 9  | CP    | GAP | SSA | CS | 13 |
| CP      | GAP | A  | CS | 19 | CP       | GAP | 14  | 15 | 16 | 12    | 13  | 14 | 15 | 16 | 16    | 17  | S   | B  | 20 |
| 22      | 23  | 24 | B  | 26 | 19       | 20  | S   | B  | 23 | 19    | 20  | S  | B  | 23 | 23    | A   | 25  | 26 | 27 |
| OAP     | 30  | 31 |    |    | OAP      | 27  | 28  |    |    | 26    | 27  | 28 | 29 | 30 | OAP   |     |     |    |    |

  

| MAY |     |    |    |    | JUNE |     |     |    |    | JULY |    |    |    |    | AUGUST |    |    |    |    |
|-----|-----|----|----|----|------|-----|-----|----|----|------|----|----|----|----|--------|----|----|----|----|
| M   | T   | W  | T  | F  | M    | T   | W   | T  | F  | M    | T  | W  | T  | F  | M      | T  | W  | T  | F  |
|     | 1   | SA | 3  | 4  |      |     |     |    | 1  | 2    | 3  | 4  | 5  | 6  |        |    | 1  | 2  | 3  |
| 7   | GAP | 9  | CS | 11 |      |     | CS/ |    |    | 9    | 10 | 11 | 12 | 13 | 6      | 7  | 8  | 9  | 10 |
| CP  | 15  | S  | B  | 18 | OAP  | GAP | SSA | 7  | 8  | 16   | 17 | 18 | 19 | 20 | 13     | 14 | 15 | 16 | 17 |
| 21  | 22  | A  | 24 | 25 | CP   | 19  | 20  | 21 | 22 | 23   | 24 | 25 | 26 | 27 | 20     | 21 | 22 | B  | 24 |
| 28  | 29  | 30 | SA |    | 25   | 26  | 27  | 28 | 29 | 30   | 31 |    |    |    | 27     | 28 | 29 | 30 | 31 |

  

| SEPTEMBER |     |    |    |    | OCTOBER |     |    |    |    | NOVEMBER |    |    |    |    | DECEMBER |    |    |    |    |
|-----------|-----|----|----|----|---------|-----|----|----|----|----------|----|----|----|----|----------|----|----|----|----|
| M         | T   | W  | T  | F  | M       | T   | W  | T  | F  | M        | T  | W  | T  | F  | M        | T  | W  | T  | F  |
| 3         | 4   | 5  | SA | 7  | 1       | 2   | 3  | SA | 5  |          |    |    | SA | 2  | GAP      | 4  | S  | SA | 7  |
| 10        | GAP | 12 | CS | 14 | 8       | GAP | 10 | CS | 12 | GAP      | 6  | 7  | CS | 9  | 10       | 11 | CS | B  | 14 |
| CP        | 18  | S  | B  | 21 | CP      | 16  | S  | B  | 19 | 12       | 13 | S  | B  | 16 | 17       | 18 | 19 | 20 | 21 |
| 24        | 25  | 26 | 27 | 28 | 22      | 23  | 24 | 25 | 26 | CP       | 20 | 21 | 22 | 23 | 24       | 25 | 26 | 27 | 28 |
|           |     |    |    |    | 29      | 30  | 31 |    |    | 26       | 27 | 28 | 29 | 30 | 31       |    |    |    |    |

|     |                                     |
|-----|-------------------------------------|
| A   | Audit Committee                     |
| AN  | Awards Night                        |
| B   | Regular Board                       |
| C/I | Caucus/Inaugural                    |
| CP  | Catholic Parent Involvement Council |
| CS  | Corporate Services                  |
| FAC | Filipino Advisory Committee         |

|     |                              |
|-----|------------------------------|
| GAP | Governance and Policy        |
| OAP | OAPCE                        |
| PAC | Portugese Advisory Committee |
| S   | SEAC                         |
| SA  | Student Achievement          |
| SSA | Safe Schools Advisory        |

|             |                                       |
|-------------|---------------------------------------|
| January 1   | New Year's Day                        |
| January 2   | Board Offices Reopen                  |
| January 8   | Schools Reopen                        |
| February 15 | Parent/Teacher Interview (Elementary) |
| February 19 | Family Day                            |
| March 12-16 | Mid Winter Break                      |
| March 30    | Good Friday                           |
| April 2     | Easter Monday                         |
| April 17    | Exemplary Practice Awards             |
| April 26-28 | OCSTA AGM                             |
| May 7-11    | Catholic Education Week               |
| May 7       | Awards Night                          |

|                 |                         |
|-----------------|-------------------------|
| May 15          | System Wide Retirement  |
| May 21          | Victoria Day            |
| June 7-9        | CCSTA AGM               |
| June 28         | School Ends             |
| July 1          | Canada Day              |
| Jul 29-Aug 9    | Board Offices Closed    |
| Sept 3          | Labour Day              |
| Sept 4          | First Instructional Day |
| Oct 8           | Thanksgiving Day        |
| Nov 11          | Remembrance Day         |
| Dec. 25 - Jan 6 | Christmas Break         |